

# BUDGET REPORT

## FOR THE YEAR ENDING AUGUST 31, 2010

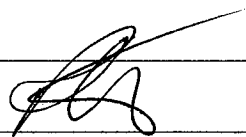
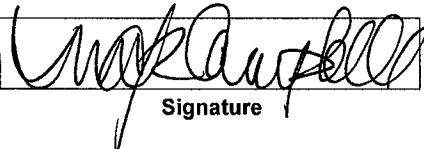
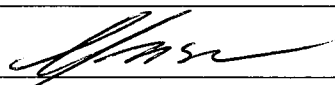
[School Act, Sections 147(2)(b) and 276]

Parkland School Division No. 70

Legal Name of School Jurisdiction

780-963-8402, 780-963-4169

Telephone and Fax Numbers

Richard Gilchrist Name	BOARD CHAIR	 Signature
Mary Lynne Campbell Name	SUPERINTENDENT	 Signature
Claire Jonsson Name	SECRETARY TREASURER	 Signature

Certified a true and correct summary of the year's budget approved by the Board of Trustees at its meeting held November 17, 2009.

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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		Grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.

**HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2009/2010 BUDGET REPORT**

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

**Budget Highlights & Assumptions:**

- 4.8% base and CSI grant rate increase and 1% increase for other grants (average of 4.3% for instruction)
- 3% increase for O&M grant rates
- 3% increase for Transportation grant rates less the elimination of the Transportation fuel initiative grant
- AAWE increase of 4.82% for Certificated and Uncertificated staff
- Benefit provider increase of 4.99% for certificated staff
- Insurance increase of 5% for liability and 10% for vehicles
- Prime rate assumed at 2.25%
- Enrollment increase of 11 to 9,424
- Fiscal correction of \$1.14M
- \$6.8M of operating reserves used to cover budget shortfall

**Significant Business and Financial Risks:**

- Any future years where grant increases that are less than the AAWE will cause further disparity between revenue and expenses and will deplete reserve balances
- IMR projects are in arrears due to lack of available funds, all 2009-10 funds spent due to funds expended on emergent items in 2008-09 school year (these expenditures and revenues of \$1.502M will be reflected in the AFS)
- Special needs funding is only funded at 183 students vs. 273 being served

**Specific Strategies to Reduce Class Size Averages:**

(If your jurisdiction is not projected to meet the ACOL guidelines at a particular grade grouping, what does this budget contain to address this circumstance?)

ACOL Grade Grouping	Met / Not Met	Specific class size average reduction strategies
---------------------	---------------	--

- |           |  |  |
|-----------|--|--|
| K to 3:   |  |  |
| 4 to 6:   |  |  |
| 7 to 9:   |  |  |
| 10 to 12: |  |  |

**BUDGETED STATEMENT OF REVENUES AND EXPENSES**  
for the Year Ending August 31

	Approved Budget 2009/2010	Final Approved Budget 2008/2009	Actual 2007/2008
<b>REVENUES</b>			
Government of Alberta	\$82,296,133	\$82,299,584	\$81,924,967
Federal Government and/or First Nations	\$1,510,040	\$1,199,894	\$1,822,702
Other Alberta school authorities	\$24,255	\$24,255	\$25,266
Out of province authorities	\$8,755	\$8,755	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Instruction resource fees	\$1,081,590	\$816,394	\$1,258,885
Transportation fees	\$270,432	\$270,432	\$265,157
Other sales and services	\$513,732	\$387,053	\$1,225,997
Investment income	\$108,000	\$392,000	\$598,020
Gifts and donations	\$0	\$0	\$25,356
Rentals of facilities	\$13,680	\$13,680	\$31,176
Net school generated funds	\$317,285	\$326,376	\$325,829
Gains on disposal of capital assets	\$0	\$0	\$15,875
Amortization of capital allocations	\$2,333,924	\$2,321,747	\$2,298,575
<b>TOTAL REVENUES</b>	<b>\$88,477,826</b>	<b>\$88,060,169</b>	<b>\$89,817,805</b>
<b>EXPENSES</b>			
Certificated salaries	\$44,669,931	\$41,338,013	\$40,321,692
Certificated benefits	\$4,654,250	\$4,904,129	\$4,693,099
Non-certificated salaries and wages	\$15,558,402	\$13,879,334	\$12,502,262
Non-certificated benefits	\$3,761,729	\$3,487,511	\$3,289,839
Services, contracts and supplies	\$22,737,492	\$23,016,850	\$23,967,624
Net school generated funds	\$317,285	\$326,376	\$325,829
Capital and debt services			
Amortization of capital assets			
supported	\$2,333,924	\$2,321,746	\$2,298,575
unsupported	\$1,050,487	\$704,229	\$596,554
Interest on capital debt			
supported	\$145,321	\$199,813	\$279,332
unsupported	\$0	\$0	\$0
Other interest charges	\$0	\$0	\$0
Losses on disposal of capital assets	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$95,228,821</b>	<b>\$90,178,001</b>	<b>\$88,274,806</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>(\$6,750,996)</b>	<b>(\$2,117,831)</b>	<b>\$1,542,999</b>

**BUDGETED ALLOCATION OF REVENUES AND EXPENSES (BY PROGRAM)**  
for the Year Ending August 31

	Approved Budget 2009/2010	Final Approved Budget 2008/2009	Actual 2007/2008
<b>REVENUES</b>			
ECS - Grade 12 Instruction	\$65,846,447	\$64,416,804	\$63,119,750
Operations & Maintenance of Schools and Maintenance Shops	\$10,905,348	\$11,362,241	\$12,553,925
Transportation	\$8,405,912	\$8,896,806	\$8,511,568
Board & System Administration	\$3,281,439	\$3,332,664	\$3,548,801
External Services	\$38,680	\$51,653	\$2,083,761
<b>TOTAL REVENUES</b>	<b>\$88,477,826</b>	<b>\$88,060,169</b>	<b>\$89,817,805</b>
<b>EXPENSES</b>			
ECS - Grade 12 Instruction	\$71,412,184	\$66,211,787	\$61,865,721
Operations & Maintenance of Schools and Maintenance Shops	\$11,523,861	\$11,549,950	\$12,581,420
Transportation	\$8,801,666	\$8,784,415	\$8,490,540
Board & System Administration	\$3,452,431	\$3,580,196	\$3,253,364
External Services	\$38,680	\$51,653	\$2,083,761
<b>TOTAL EXPENSES</b>	<b>\$95,228,821</b>	<b>\$90,178,001</b>	<b>\$88,274,806</b>

**PROJECTED STATEMENT OF CHANGES IN NET ASSETS (SUMMARY)  
FOR THE YEAR ENDING AUGUST 31**

	(1)	(2)	(3)	(4)	(5)	(6)
	TOTAL NET ASSETS (2+3+6)	INVESTMENT IN CAPITAL ASSETS	ACCUMULATED OPERATING SURPLUS (4+5)	UNRESTRICTED NET ASSETS	INTERNALLY RESTRICTED NET ASSETS	
					OPERATING RESERVES	CAPITAL RESERVES
<b>Actual balances per AFS at August 31, 2008</b>	\$20,988,970	\$6,675,578	\$11,890,912	\$3,836,220	\$8,054,692	\$2,422,480
<b>2008/2009 Estimated impact to net assets for:</b>						
Estimated surplus(deficit)	(\$749,312)			(\$749,312)		
Estimated Board funded capital asset additions		\$2,192,312		(\$390,952)	(\$97,941)	(\$1,703,419)
Estimated Amortization of capital assets (expense)		(\$3,098,335)		\$3,098,335		
Estimated Amortization of capital allocations (revenue)		\$2,338,703		(\$2,338,703)		
Estimated Unsupported debt principal repayment		\$0		\$0		
Estimated Net reserve transfers				(\$2,563,139)	\$1,313,240	\$1,249,899
Estimated Assumptions/Transfers of Operations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2009</b>	\$20,239,658	\$8,108,258	\$10,162,440	\$892,449	\$9,269,991	\$1,968,960
<b>2009/2010 Budget Projections for:</b>						
Budgeted surplus(deficit)	(\$6,750,996)			(\$6,750,996)		
Projected Board funded capital asset additions		\$1,211,994		\$0	\$0	(\$1,211,994)
Budgeted Amortization of capital assets (expense)		(\$3,384,411)		\$3,384,411		
Budgeted Amortization of capital allocations (revenue)		\$2,333,924		(\$2,333,924)		
Budgeted Unsupported debt principal repayment		\$0		\$0		
Projected Net reserve transfers				\$5,700,509	(\$6,750,996)	\$1,050,487
Projected Assumptions/Transfers of Operations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2010</b>	\$13,488,662	\$8,269,765	\$3,411,444	\$892,449	\$2,518,995	\$1,807,453

**ANTICIPATED CHANGES IN NET ASSETS SUMMARY- 2009/2010 BUDGET REPORT**

The following explains the anticipated changes to Unrestricted Net Assets, Investment in Capital Assets, Operating Reserves and Capital Reserves for 2008/2009 and 2009/2010 and breaks down the planned additions to unsupported capital.

2008-09

Capital Reserves

- 275,000 financial and HR system
- 390,000 deferred daycare modular contribution
- 600,000 in donated playgrounds
- 380,000 in IT software and Hardware purchases
- 600,000 in other school purchases
- 760,000 in unsupported amortization added back for capital replacement
- 450,000 in unrestricted moved to top up over utilised reserves

Operating Reserves

- Deficit of \$749K funded by Operating Reserves

2009-10

Capital Reserves

- 643,000 unsupported equipment for new high school
- 300,000 physical education equipment at high school
- 135,000 in IT software and Hardware purchases
- 160,000 in other school purchases
- 1,050,000 in unsupported amortization added back for capital replacement

Operating Reserves

- Expected deficit of \$6.8M funded by Operating Reserves

**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2009/2010 (Note 2)	Actual 2008/2009	Actual 2007/2008	Notes
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	6,208	6,108	6,089	Head count
Grades 10 to 12	2,323	2,394	2,367	Note 3
<b>Total</b>	<b>8,531</b>	<b>8,502</b>	<b>8,456</b>	Grades 1-12 students eligible for base instruction funding from Alberta Education.
<b>Other Students:</b>				
<b>Total</b>	<b>161</b>	<b>179</b>	<b>177</b>	Note 4
<b>Total Net Enrolled Students</b>	<b>8,692</b>	<b>8,681</b>	<b>8,633</b>	
<b>Home Ed and Blended Program Students</b>	<b>6</b>	<b>12</b>	<b>12</b>	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	<b>8,698</b>	<b>8,693</b>	<b>8,645</b>	
<b>Of the Eligible Funded Students:</b>				
Severely Disabled Students served	273	253	256	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).

<b>EARLY CHILDHOOD SERVICES (ECS)</b>				
<b>Eligible Funded Children</b>	716	719	663	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other children</b>	10	5	4	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	<b>726</b>	<b>724</b>	<b>667</b>	
<b>Program Hours</b>	475	475	475	Minimum: 475 Hours
<b>FTE Ratio</b>	0.500	0.500	0.500	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>	<b>363</b>	<b>362</b>	<b>334</b>	
<b>Of the Eligible Funded Children:</b>				
Severely Disabled Children served	91	95	96	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.

- NOTES:**
- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
  - Budgeted enrolment is to be based on best information available at time of this 2008/2009 budget report preparation.
  - The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
  - Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 19, and out-of-province and foreign students.
  - Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

School Jurisdiction Code:

2305

CERTIFICATED STAFF		Budgeted 2009/2010	Actual 2008/2009	Actual 2007/2008	Notes
School Based	505.1	496.0	502.1	Teacher certification required for performing functions at the school level.	
Non-School Based	9.6	9.6	8.6	Teacher certification required for performing functions at the system/central office level.	
Total Certificated Staff FTE	514.7	505.6	510.7	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.	

**Certificated Staffing Change due to:**

Enrolment Change	9.1	(5.1)	-	If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-	If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	-	Descriptor (required): AISI Project
Total Change	9.1	(5.1)	-	Year-over-year change in Certificated FTE

**Breakdown, where total change is Negative:**

Continuous contracts terminated	-	-	-	FTEs
Non-permanent contracts not being renewed	-	-	-	FTEs
Other (retirement, attrition, etc.)	-	(5.1)	-	Descriptor (required):
Total Negative Change in Certificated FTEs	-	(5.1)	-	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

**Of the Certificated Staff:**

Class size teachers retained from prior years	-	-	-	FTEs
Class size teachers newly hired	-	-	-	FTEs
Total Class Size Initiative Teacher FTE's	-	-	-	FTE for teachers hired and retained to meet the ACOL class size averages guidelines.

**NON-CERTIFICATED STAFF**

Instructional	287.4	294.0	268.7	Personnel providing instruction support for schools under 'Instruction' program areas.
Non-Instructional	95.1	93.2	93.0	Personnel in Transportation, Board & System Admin., O&M and External service areas.
Total Non-Certificated Staff FTE	382.5	387.2	361.7	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.

**Non-Certificated Staffing Change due to:**

Enrolment Change	(6.7)	25.3	-	FTEs
Other Factors	2.0	0.2	-	Descriptor (required): Add OH&S Officer and Webmaster
Total Change	(4.7)	25.5	-	Year-over-year change in Non-Certificated FTE

**PROJECTED CLASS SIZE AVERAGES  
FULL TIME EQUIVALENT (FTE) AVERAGE CLASS SIZE**

	Budgeted 2009/2010	Actual 2008/2009	Actual 2007/2008	Notes
<b>ACOL GUIDELINE GRADE GROUPING</b>				
K to Grade 3	17.0	17.3	17.2	If budgeted > 17, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 4 to 6	21.3	21.3	20.8	If budgeted > 23, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 7 to 9	22.5	22.5	22.9	If budgeted > 25, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 10 to 12	25.8	25.8	28.1	If budgeted > 27, requires pg. 2 budget highlights on specific strategies to reduce to guideline.

NOTE: FTE statistics are 'as at September 30th' for each year. All applicable FTEs and the class size average information is to be entered to 1 decimal place.