Parkland School Division No. 70

BOARD OF TRUSTEES

A G E N D A

01 September 2009

InCamera 6:00 PM
Organizational Meeting: 6:30 PM
Public Session: 7:00 PM

Parkland School Division No. 70

BOARD OF TRUSTEES
REGULAR MEETING

01 September 2009

InCamera 6:00 PM | Organizational Meeting 6:30 PM | Public Session 7:00 PM
Parkland School Division Centre for Education, Stony Plain

A G E N D A

Page Number

1. **CALL TO ORDER at 6:00 PM**
   1.1. Board Incamera (6:00-6:30)
   1.2. Organizational Meeting (6:30-7:00)
   1.3. National Anthem
   1.4. Announcements
   1.5. Changes to the Agenda
   1.6. Approval of the Agenda

2. **APPROVAL OF MINUTES**
   2.1. Regular Meeting of 23 June 2009

3. **BUSINESS ARISING FROM THE MINUTES**

4. **DELEGATION**
   There is no scheduled delegation.

5. **BOARD CHAIR REPORT**
   5.1. PSBAA – Re: Report for the *School Act* Review
   5.2. Alberta Infrastructure – Re: MCHS Additional Funding
   5.3. Alberta Education – Re: *Education Funding in Alberta*
   5.4. Alberta Education – Re: PAT Results Release Protocol
   5.5. Alberta Education - Re: Meridian Heights School / Capital Funding
   5.6. ASBA – Re: Government Position on Teacher Salary / Alberta Earnings Index

6. **ACTION ITEMS**
   - 8 - 6.1. Financial Report (C. Jonsson)

7. **ADMINISTRATION REPORTS**
   - 15 - 7.1. Pandemic Plan (C. Jonsson)

8. **TRUSTEE REPORTS**

9. FUTURE BUSINESS

9.1. Meeting Dates:

Open to the Public:

15 September 2009 ..... Regular Board Meeting (*daytime*)

9.2. Topics for future agendas

9.3. Requests for Information

9.4. Responses to Requests for Information

10. ADJOURNMENT

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON 09 JUNE 2009

TRUSTEE ATTENDANCE:

Richard Gilchrist, Chair	Present
Robert Gillard, Vice-Chair	Present
Kathleen Linder	Present
Irene Goebel	Present
Dorcas Kilduff	Present
Darcy Kolodnicki	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:
Mary Lynne R. Campbell, Superintendent of Schools
Tim Monds, Deputy Superintendent
Kelly Wilkins, Associate Superintendent
Claire Jonsson, Associate Superintendent (Business and Finance)
Emilie Keane, Acting Associate Superintendent (Learning Services)
Stacey Vermeulen, Executive Assistant

CALL TO ORDER
The meeting was called to order by the Chair, Richard Gilchrist, at 6:00 p.m.

Res 102-2009

MOTION TO MOVE INCAMERA
MOVED by Trustee Goebel that the Board of Trustees moves to incamera at 6:00 p.m.

CARRIED

Res 103-2009

MOTION TO REVERT TO A PUBLIC MEETING
MOVED by Trustee Gillard that the Board of Trustees reverts to a public meeting at 7:00 p.m.

CARRIED

RECESS
A recess was called at 7:00 p.m. and the meeting resumed at 7:08 p.m.

NATIONAL ANTHEM
Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose here this evening

ANNOUNCEMENTS
Trustee shared written reports regarding their recent attendance at various school and community events.

Superintendent Campbell shared news that Parkland School Division received three year funding for the *Stop Now and Plan* program.

The Chair provided opportunity for discussion and questions.

ADDITIONS TO THE AGENDA
Action Item 6.3 – Budget Assumptions
Action Item 6.4 – Preliminary Budget
Trustee Report Item 8.6 – Alberta School Boards' Association
Trustee Report Item 8.7 – Setting the Direction Minister's Forum

Board Chair

Secretary-Treasurer

Res 104-2009

APPROVAL OF THE AGENDA
MOVED by Trustee Kilduff that the Agenda be approved with additions.
CARRIED

Res 105-2009

APPROVAL OF THE MINUTES
MOVED by Trustee Kilduff that the Minutes of the previous meeting held on 19 May 2009 be approved as presented.
CARRIED

BUSINESS ARISING FROM THE MINUTES
There was no business arising from the minutes.

DELEGATIONS
Keephills School Principal Ms. Aileen Petersen and parent representatives shared a presentation on the Keephills School Enrolment and Viability Report.

Res 106-2009

KEEPHILLS SCHOOL ENROLMENT AND VIABILITY REPORT
MOVED BY Trustee Linder that the Board of Trustees receives as information the Keephills School Enrolment and Viability Report, as presented at the Regular Meeting of 09 June 2009.
CARRIED

RECESS
A recess was called at 8:40 p.m. and the meeting resumed at 8:45 p.m.

BOARD CHAIR REPORT
Chair Gilchrist reported on items received since the Board's last regular meeting.

ACTION ITEMS

Res 107-2009

THREE YEAR EDUCATION PLAN
MOVED by Trustee Linder that the Board of Trustees approves Parkland's 2009-2012 Education Plan as presented at the Regular Meeting of 09 June 2009, and directs Administration to submit the report to Alberta Education.
CARRIED

Mr. Monds shared highlights of the Education Plan and responded to Trustee questions.

Ms. Campbell explained how FNMI strategies are embedded within the Education Plan.

Res 108-2009

SUNLIFE BENEFIT PLAN
MOVED by Trustee Goebel that the Board of Trustees approves the allocation of the Sun Life Benefit Plan Credit of $36,608.07 into a prepaid insurance premium account and $6,460.24 into the Support Benefits Committee Reserve as presented at its Regular Meeting of 09 June 2009.
CARRIED

Mrs. Jonsson presented the report to the Board and provided an explanation on the allocations.

Res 109-2009

BUDGET ASSUMPTIONS – MOTION 080-2009
MOVED by Trustee Gillard that the Board of Trustees rescinds Resolution 080-2009 (2009-2010 Budget Assumptions for Parkland School Division No. 70) from the Regular Meeting of 21 April 2009.
CARRIED

Mrs. Jonsson explained that the government has extended the deadline for budget submissions to the Fall. Parkland School Division will re-submit its budget at a later date.

Board Chair

Secretary-Treasurer

Res 110-2009

PRELIMINARY BUDGET - MOTION 099-2009
MOVED by Trustee Kolodnicki that the Board of Trustees rescinds Resolution 099-2009 (2009-2010 Preliminary Budget for Parkland School Division No. 70) from the Regular Meeting of 19 May 2009.

CARRIED

ADMINISTRATION REPORTS

Res 111-2009

INFORMATION TECHNOLOGY REPORT
MOVED by Trustee Kilduff that the Board of Trustees receives as information, the Information Technology Report, as presented at the Regular Meeting of 09 June 2009.

CARRIED

Mrs. Keane introduced Information Technology Manager, Mr. Tracy Newton who shared a presentation on the Information Technology Department's activities during the 2008-2009 School Year. Mr. Newton responded to Trustee questions.

Chair Gilchrist introduced Mrs. Nicole Lakusta, the Division's Educational Technology Facilitator, who provided additional information on social networking site use at schools, and how Learning Services will endeavour to ensure that those sites are being used to the utmost for educational purposes and not individual use.

Res 112-2009

SUPPORTING LEADERS TO INTEGRATE TECHNOLOGY – AN ALBERTA EDUCATION TECHNOLOGY GRANT 2009-2011
MOVED by Trustee Kinsey that the Board of Trustees receives as information, *Supporting Leaders to Integrate Technology – An Alberta Education Technology Grant 2009-2011*, as presented at the Regular Meeting of 09 June 2009.

CARRIED

Mrs. Keane provided background to the report, and introduced Ms. Leah Andrews, Curriculum Facilitator, and Mrs. Nicole Lakusta, Educational Technology Facilitator, who shared a presentation on the overarching purpose of the project.

TRUSTEE REPORTS

Res 113-2009

COMMUNICATIONS COMMITTEE
MOVED by Trustee Goebel that the Board of Trustees receives as information, the Communications Committee Minutes of 14 May 2009 as presented at the Regular Meeting of 09 June 2009.

CARRIED

Res 114-2009

EDUCATION COMMITTEE
MOVED by Trustee Goebel that the Board of Trustees receives as information, the Education Committee Minutes of 12 May 2009 as presented at the Regular Meeting of 09 June 2009.

CARRIED

Res 115-2009

STUDENT ADVISORY COMMITTEE
MOVED by Trustee Goebel that the Board of Trustees receives as information the Minutes of the 26 May 2009 Student Advisory Committee Meeting as presented at the Regular Meeting of 09 June 2009.

CARRIED

Res 116-2009

BENEFITS COMMITTEE MEETING
MOVED by Trustee Kilduff that the Board of Trustees receives as information the Minutes of the 26 May 2009 Benefits Committee Meeting as presented at the Regular Meeting of 09 June 2009.

CARRIED

Board Chair

Secretary-Treasurer

Res 117-2009

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA
MOVED by Trustee Linder that the Board of Trustees receives as information the PSBAA report as presented at the Regular Meeting of 09 June 2009.

CARRIED

Res 118-2009

ALBERTA SCHOOL BOARDS' ASSOCIATION
MOVED by Trustee Kinsey that the Board of Trustees receives as information the ASBA report as presented at the Regular Meeting of 09 June 2009.

CARRIED

Res 119-2009

FAIR BARGAINING FOR A BETTER FUTURE REPORT
MOVED BY Trustee Kinsey that the Board Chair send a letter to the Alberta School Boards' Association of Alberta indicating that the Parkland School Division Board of Trustees was unable to achieve consensus on a preferred option.

MOTION LOST

Discussion ensued.

SETTING THE DIRECTION FOR SPECIAL NEEDS
Trustee Kilduff shared highlights from Alberta Education's *Setting the Direction Minister's Forum* held 08-09 June 2009 in Edmonton.

Discussion ensued.

FUTURE BUSINESS

Meeting Dates

Open to the Public
23 June 2009 .....Board Meeting

Closed to the Public
17 June 2009 .....Policy Review
23 June 2009 .....Excellence in Teaching / Retirement Ceremony

Topics for Future Agendas

Trustee Linder is attending the Education Minister's *Dialogue With Albertans* session as the Board's PSBAA Representative on 20 June 2009. Ms. Campbell and Mrs. Jonsson will also be attending.

Requests for Information

Trustee Kilduff requested an update on the Kinsmen donation for school speakers.

Chair Gilchrist indicated that some schools have already benefited from the Kinsmen donation this year with speakers visiting schools.

Trustee Gillard shared concern regarding an Educational Assistant matter from a Southern Alberta School.

Discussion ensued.

ADJOURNMENT
The meeting was adjourned at 9:34 p.m.

Board Chair

Secretary-Treasurer

Excellence In Education

MEMORANDUM

Date: 1 September 2009

To: Board of Trustees

From: Mary Lynne Campbell – Superintendent

Originator: Claire Jonsson, Associate Superintendent, Business & Finance

Subject: **FINANCIAL REPORT – PERIOD ENDING 31 JULY 2009**

Recommendation

That the Board of Trustees approves the monthly financial report for the period ending 31 July 2009 as presented at the regular meeting of 1 September 2009.

Background

The Quarterly Financial reports are part of the Accountability responsibility and authority of the Corporate Board, as defined and directed by Policy A3: Accountability. The Budget year for our Learning Organization commences 01 September of each year and concludes on 31 August. Within the context of a full school year, Administration provides four Quarterly Financial reports as follows:

- First Quarterly Report (December)
- Second Quarterly Report (March/April)
- Third Quarterly Report (June)
- Final Audited Statements (December – of the subsequent school year)

The Board will recall that in December 2008 it received and approved the Final Audited Statements for the 2007/2008 school year. The Monthly Financial statement included within this agenda is for the period ended 31 May 2009. The Final Audited Statements for the current school year will be presented to the Board in December 2009.

With each financial report, sites are expected to be at or below the percentage thresholds defined by the point within the budget/reporting cycle. The Financial Statements include details on any variances within any site reports that are greater than 2%. For example, the Transportation Site Budget will show a higher percentage used in all quarterly statements because the Transportation Department expends its annual budget over a ten month period rather than a twelve month period.

Administration would be pleased to respond to any questions regarding this report.

CJ:rs

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Statement of Revenues and Expenses- July 31, 2009
Parkland School Division

	Approved Budget[1] 2008-09	Revised Budget[2] 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used
Revenues					
Instruction (ECS to Grade 12)	64,090,428	64,733,583	60,201,149	4,532,434	93.00%
School Generated Funds	326,376	326,376	287,499	38,877	88.09%
Operation and Maintenance	7,281,409	7,363,600	6,656,234	707,366	90.39%
Transportation	8,956,454	8,840,082	7,846,585	993,497	88.76%
Board and System Administration	3,332,664	3,351,019	3,179,742	171,277	94.89%
External Services	51,653	53,238	147,703	-94,466	277 44%
Supported Capital Interest	199,813	199,813	231,129	-31,316	115.67%
Infrastructure Maintenance Renewal	1,499,625	4,625,178	2,103,702	2,521,476	45.48%
Capital & Debt Services	2,321,746	2,338,703	2,143,811	194,892	91.67%
Total Revenues	**88,060,167**	**91,831,592**	**82,797,554**	**9,034,038**	**90.16%**
Expenses					
Instruction (ECS to Grade 12)	65,480,821	66,024,701	60,391,626	5,633,074	91.47%
School Generated Funds	326,376	326,376	287,499	38,877	88.09%
Operation and Maintenance	7,342,980	7,344,969	6,735,995	608,974	91.71%
Transportation	8,743,970	8,847,834	8,718,709	129,125	98 54%
Board and System Administration	3,505,203	3,618,787	3,037,051	581,736	83.92%
External Services	53,238	53,238	147,703	-94,466	277.44%
Supported Capital Interest	199,813	199,813	231,129	-31,316	115.67%
Infrastructure Maintenance Renewal	1,499,625	4,625,178	2,103,702	2,521,476	45.48%
Capital & Debt Services	3,025,975	3,105,251	2,840,141	265,110	91 46%
Total Expenses	**90,178,001**	**94,146,146**	**84,569,416**	**9,576,730**	**89.83%**
Surplus/(Deficit)	**-2,117,833**	**-2,314,554**	**-1,771,862**		
Target Percentage					**91.67%**

1 Approved by the Board of Trustees, 4 Nov 2008
2 Includes known adjustments at May 31, 2009

Revenue

	Approved Budget[1] 2008-09	Revised Budget[2] 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used
Revenue Alberta Education					
School Jurisdiction Base Funding					
Base Instruction (Gr 1-12)	46,596,122	46,784,294	42,305,913	4,478,381	90.43%
Early Childhood Services (ECS)	1,960,680	1,960,680	1,808,861	151,818	92.26%
Home Education	16,416	16,416	15,302	1,114	93.21%
Outreach Schools	167,757	167,757	160,014	7,743	95.38%
Sub Total	**48,740,975**	**48,929,147**	**44,290,090**	**4,639,057**	**90.52%**
Differential Cost Funding					
ECS Program Unit	2,165,015	2,229,590	1,687,063	542,527	75.67%
Enhanced ESL & Support Services	8,817	8,817	6,069	2,748	68.83%
Enrolment Growth/Decline	105,355	105,355	305,558	-200,203	290.03%
English as a Second Language	40,599	27,718	27,019	699	97.48%
First Nations, Metis & Inuit Education	489,589	563,499	499,376	64,123	88.62%
Intra-Jurisdiction distance funding	26,772	26,772	27,038	-267	101.00%
ECS - Mild Moderate	127,406	127,406	100,038	27,369	78.52%
Relative Cost of Purchasing Goods & Services	636,245	637,722	608,513	29,209	95.42%
Severe Disabilities	2,892,571	2,892,571	2,759,061	133,510	95.38%
Small Schools by Necessity	738,089	738,089	727,389	10,700	98.55%
Socio - economic Status	730,602	730,602	689,251	41,351	94.34%
Daily Physical Activity	21,093	21,093	21,980	-887	104.20%
Sub Total	**8,692,154**	**8,109,234**	**7,458,355**	**650,880**	**91.97%**
Alberta Education - Administration					
Administration allocation 4% of instruction	2,895,911	2,905,099	2,914,866	-9,767	100.34%
Sub Total	**2,895,911**	**2,905,099**	**2,914,866**	**-9,767**	**100.34%**
Other Provincial Support Funding					
Institutional Programs	210,881	210,881	175,484	35,397	83.21%
Learning Resources Credit	103,415	103,415		103,415	
Sub Total	**314,296**	**314,296**	**175,484**	**138,812**	**55.83%**
Transportation Funding					
Transportation - Rural	5,876,984	5,845,012	5,273,780	571,232	90.23%
Special Education Transportation	641,978	635,088	576,876	58,212	90.83%
Transportation - Disabled - ECS	124,571	133,708	102,972	30,736	77.01%
Transportation - In Home - ECS	49,000	29,201	24,594	4,607	84.22%
Urban Transportation	976,868	1,098,581	922,628	175,953	83.98%
Transportation - fuel initiative	710,000	451,885	294,055	157,830	65.07%
Sub Total	**8,379,401**	**8,193,475**	**7,194,905**	**998,569**	**87.81%**

1 Approved by the Board of Trustees, 4 Nov 2008
2 Includes known adjustments at May 31, 2009

Revenue

	Approved Budget[1] 2008-09	Revised Budget[2] 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used
Differential Cost Funding - Operations and Maintenance					
Operations & maintenance support	7,050,694	7,050,694	6,461,961	588,733	91.65%
Sub Total	**7,050,694**	**7,050,694**	**6,461,961**	**588,733**	**91.65%**
Provincial Priority Targeted Funding					
School Board Class Size Funding	2,992,641	2,992,641	2,742,755	249,886	91 65%
Student Health Initiative			76,233	-76,233	
Supernet Service	151,050	151,050	151,050		100.00%
Alberta Initiative for School Improvement	1,240,689	1,385,689	1,436,848	-51,159	103.69%
Sub Total	**4,384,380**	**4,529,380**	**4,406,887**	**122,493**	**97.30%**
Capital Funding					
Infrastructure Maintenance and Renewal	1,499,625	4,625,178	2,103,702	2,521,476	45.48%
Sub Total	**1,499,625**	**4,625,178**	**2,103,702**	**2,521,476**	**45.48%**
Alberta Education - Other					
CTS Evergreening Funding	195,318	195,318	195,318		100.00%
Innovative Technology Funding	312,754	312,754	312,724	30	99.99%
Other		95,000	95,000		100.00%
Sub Total	**508,072**	**603,072**	**603,042**	**30**	
Other Provincial Support Funding - Alberta Finance					
Supported Capital Interest	199,813	199,813	231,129	-31,316	115.67%
Sub Total	**199,813**	**199,813**	**231,129**	**-31,316**	**115.67%**
Other - Government of Alberta					
Specialized Support Services Program	344,263	344,263	378,043	-33,781	109 81%
Other		68,975	72,849	-3,874	105.62%
Sub Total	**344,263**	**413,238**	**450,892**	**-37,655**	
Federal Government					
First Nations Tuition's	1,118,812	1,347,995	1,347,995		100.00%
Sub Total	**1,118,812**	**1,347,995**	**1,347,995**		**100.00%**
Federal French Funding					
Federal French Funding	81,082	81,082	88,802	-7,720	
Sub Total	**81,082**	**81,082**	**88,802**	**-7,720**	
From Alberta School Authorities					
Tuition Fees	24,255	24,255	28,466	-4,211	117.36%
Transportation Fees			8,707	-8,707	
Other			297	-297	
Sub Total	**24,255**	**24,255**	**37,470**	**-13,214**	**154.48%**

1 Approved by the Board of Trustees, 4 Nov 2008
2 Includes known adjustments at May 31, 2009

Revenue

	Approved Budget[1] 2008-09	Revised Budget[2] 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used
From Out of Province					
Tuition Fees	8,755	8,755	5,470	3,285	62.48%
Sub Total	**8,755**	**8,755**	**5,470**	**3,285**	**62.48%**
From Municipalities					
Joint Use Agreements	25,000	25,000	22,620	2,380	90.48%
Sub Total	**25,000**	**25,000**	**22,620**	**2,380**	**90.48%**
Private Organizations					
Transportation - Private Schools	15,985	15,985	12,450	3,535	77.89%
Transportation Insurance	118,320	116,436	116,436		100.00%
Sub Total	**134,305**	**132,421**	**128,886**	**3,535**	**97.33%**
Individuals					
Tuition Fees			32,754	-32,754	
Transportation Fees	270,432	270,432	282,334	-11,902	104.40%
Rentals - Facilities	13,680	13,680	15,839	-2,159	115.78%
Instructional Material Fees (ECS)	37,141	37,141	20,481	16,660	55.15%
Instructional Material Fees	626,788	626,788	635,721	-8,933	101.43%
Instructional Material Fees Prior Year			13,278	-13,278	
School Based Course Material Fees	152,465	152,465	567,739	-415,274	372.37%
Misc. Sales	227,748	331,875	674,735	-342,860	203.31%
Sub Total	**1,328,254**	**1,432,381**	**2,242,880**	**-810,500**	**156.58%**
Other					
Interest & Investment Income	392,000	242,000	196,255	45,745	81.10%
School Generated Funds	326,376	326,376	287,499	38,877	88.09%
Sub Total	**718,376**	**568,376**	**483,754**	**84,622**	**85.11%**
Other					
Gains on Disposals of Property and equipment			4,556	-4,556	
Amortization of Capital Allocations	2,321,746	2,338,703	2,143,811	194,892	91.67%
Sub Total	**2,321,746**	**2,338,703**	**2,148,367**	**190,336**	**91.86%**
TOTAL REVENUES	**88,770,167**	**91,831,592**	**82,797,554**	**9,034,038**	**90.16%**
			687,879.10		

1 Approved by the Board of Trustees, 4 Nov 2008
2 Includes known adjustments at May 31, 2009

Expenses

By Program	Approved Budget[1] 2008-09	Revised Budget[2] 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used
Early Childhood Services	3,692,151	3,839,342	2,464,191	1,375,151	64 18%
Instruction	62,115,045	62,511,735	58,214,934	4,296,800	93.13%
Board & System Administration	3,505,203	3,618,787	3,037,051	581,736	83 92%
Plant Operations & Maintenance	7,342,980	7,344,969	6,735,995	608,974	91.71%
Infrastructure Maintenance Renewal	1,499,625	4,625,178	2,103,702	2,521,476	45.48%
Transportation	8,743,970	8,847,834	8,718,709	129,125	98 54%
External Services	53,238	53,238	147,703	-94,466	277.44%
Debt Services	199,813	199,813	231,129	-31,316	115.67%
Amortization of Property and equipment	3,025,975	3,105,251	2,840,141	265,110	91.46%
TOTAL EXPENSES	**90,178,001**	**94,146,146**	**84,569,416**	**9,576,730**	**89.83%**

By Category	Approved Budget[1] 2008-09	Revised Budget[2] 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used
Salaries, wages and benefits	63,608,987	64,067,421	59,824,825	4,242,596	93.38%
Services, contracts and supplies	21,517,225	21,822,106	19,282,121	2,539,985	88.36%
School generated funds	326,376	326,376	287,499	38,877	88 09%
Infrastructure maintenance renewal	1,499,625	4,625,178	2,103,702	2,521,476	45.48%
Amortization of Property and equipment	3,025,975	3,105,251	2,840,141	265,110	91.46%
Interest on long-term debt	199,813	199,813	231,129	-31,316	115.67%
TOTAL EXPENSES	**90,178,001**	**94,146,146**	**84,569,416**	**9,576,729**	**89.83%**

1 Approved by the Board of Trustees, 4 Nov 2008
2 Includes known adjustments at May 31, 2009

Expenses by Site - July 31, 2009
Parkland School Division

Site	Approved Budget Expenditures 2008-09	Revised Budget Expenditures 2008-09	Budgeted Reserves/ (Deficits) 2008-09	Total Revised Budget 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used	Variance Explanation
Governance	444,574	490,574	-	490,574	468,413	22,161	95.48%	Most expenditures made during school months
Office of the Superintendent	649,226	649,226	-	649,226	516,126	133,100	79.50%	
Human Resources	418,544	472,877	-	472,877	362,864	110,013	76.74%	
Deputy Superintendent	178,100	204,470	-	204,470	181,285	23,186	88.66%	
Learning Services	1,275,039	1,349,181	-	1,349,181	1,284,626	64,556	95.22%	Tuition fees for out of jurisdiction placements for entire year paid in October
Connections for Learning	1,140,532	1,183,567	132,211	1,315,778	1,100,174	215,604	83.61%	
Business & Finance	2,170,460	2,140,460	-	2,140,460	1,848,186	292,273	86.35%	
Tech Support Services	1,433,115	1,559,727	(51,612)	1,508,115	1,410,601	97,513	93.53%	Planned software and hardware purchases. Deficit to be covered by funds reserved for this purpose in past years
Ikon Print Centre	149,200	124,200	-	124,200	144,432	(20,232)	116.29%	Outstanding billbacks to sites
Student Transportation	8,743,970	8,847,834	-	8,847,834	8,718,709	129,125	98.54%	Costs are incurred over 10 months (Target % is 100%)
Maintenance	4,181,048	4,181,048	-	4,181,048	3,925,100	255,947	93.88%	Combine Maintenance and Custodial (93.8%)
Custodial	2,956,613	2,956,613	-	2,956,613	2,771,602	185,011	93.74%	Budgeted costs for Heating and Snow Removal utilize most of the budget in winter months
Instructional Pool	1,482,864	1,329,434	-	1,329,434	1,360,276	(30,841)	102.32%	
Instructional Pool - Projected Deficit	-	-	(553,180)	(553,180)				At August 31, 2009, the balance in the instructional pool will be collapsed into the unrestricted net assets. If there are insufficient funds available in the unrestricted net assets, the per pupil budget allocation for 2009-10 will be revised accordingly.
Blueberry Community School	2,962,903	2,975,932	267,632	3,243,564	2,732,274	511,290	84.24%	
Brookwood School	2,985,987	3,147,721	88,527	3,236,248	2,974,405	261,843	91.91%	Including Misc Revenue and Course Material Fees (adj 89.0%)
Broxton Park School	4,780,196	4,872,232	54,117	4,926,349	4,634,579	291,770	94.08%	Including Misc Revenue and Course Material Fees (adj 91.4%)
Duffield School	1,723,946	1,796,363	219,391	2,015,754	1,678,249	337,504	83.26%	
Entwistle School	1,110,875	1,152,013	60,329	1,212,342	1,016,116	196,226	83.81%	
Forest Green School	1,697,081	1,728,881	105,237	1,834,118	1,570,344	263,774	85.62%	
Graminia School	3,180,474	3,092,543	270,329	3,362,872	2,958,806	404,066	87.98%	
Greystone Centennial Middle School	2,323,935	2,335,580	-	2,335,580	2,080,960	254,620	89.10%	
High Park School	1,957,230	1,979,049	24,762	2,003,811	1,860,656	143,155	92.86%	Including Misc Revenue and Course Material Fees (adj 88.2%)
Keephills School	592,705	599,888	27,945	627,833	507,692	120,141	80.86%	
Memorial Composite High School	7,886,363	7,936,933	744,007	8,680,940	6,931,214	1,749,726	79.84%	Combine Memorial Composite & Outreach (79 3%)
Memorial Outreach Program	635,602	643,999	9,031	653,030	474,166	178,865	72.61%	
Meridian Heights School	4,201,475	4,163,390	96,163	4,259,553	3,823,520	436,034	89.76%	
Millgrove School	2,616,906	2,667,178	356,283	3,023,461	2,360,530	662,931	78.07%	
Muir Lake Community School	3,121,947	3,161,635	192,942	3,354,577	2,933,192	421,385	87.44%	
Parkland Village School	901,952	911,466	123,087	1,034,553	841,481	193,072	81.34%	
Seba Beach School	1,156,890	1,181,672	82,080	1,263,751	1,045,409	218,343	82.72%	
Spruce Grove Composite High School	6,315,538	6,369,877	231,884	6,601,760	5,780,562	821,198	87.56%	Combine Spruce Grove Composite & Outreach (84.5%).
Spruce Grove Outreach Program	757,757	766,203	109,177	875,380	534,861	340,519	61.10%	
Stony Plain Central School	2,855,989	2,876,201	8,964	2,885,165	2,708,733	176,432	93.88%	Including CMF and 82k in Playground purchases, supported by fundraising revenue and insurance payout (adj 88.9%)
Tomahawk School	1,018,469	1,045,117	101,287	1,146,404	994,624	151,779	86.76%	
Wabamun School	803,554	845,069	101,939	947,008	780,072	166,935	82.37%	
Woodhaven Middle School	3,194,521	3,260,207	(42,223)	3,217,985	2,961,140	256,844	92.02%	Including Misc Revenue and Course Material Fees (adj 91.0%)
Early Education	2,124,034	2,069,543	-	2,069,543	1,809,069	260,474	87.41%	
Total Expenses	**86,129,612**	**87,067,902**	**2,760,309**	**89,828,211**	**80,085,047**	**9,743,164**	**89.15%**	
Target Percentage							**91.67%**	

Expenses by Site - July 31, 2009
Parkland School Division

Other Sites	Approved Budget Expenditures 2008-09	Revised Budget Expenditures 2008-09	Budgeted Reserves/ (Deficits) 2008-09	Total Revised Budget 2008-09	YTD Actuals Jul 31/09	$ Revised Budget Remaining	% Budget Used	Variance Explanation
Capital and Debt Services	2,222,388	2,126,690	-	2,126,690	1,906,028	220,662	89.62%	
Infrastructure Maintenance Renewal	1,499,625	4,625,178	-	4,625,178	2,103,702	2,521,476	45.48%	2008-09 grant already fully expended 1.3M of 2009-10 grant expended
School Generated Funds	326,376	326,376	-	326,376	287,499	38,877	88.09%	
Leadership Council	-	-	-	-	6,049	(6,049)		
Tri-Community Adult Learning	-	-	-	-	105,228	(105,228)		
	4,048,389	**7,078,244**	**-**	**7,078,244**	**4,484,369**	**2,593,875**	**63.35%**	
Total Expenses	**90,178,001**	**94,146,146**	**2,760,309**	**96,906,455**	**84,569,416**	**12,337,038**	**87.27%**	

Excellence In Education

MEMORANDUM

Date: 01 September 2009

To: Board of Trustees

From: Mary Lynne Campbell – Superintendent of Schools

Originator: Claire Jonsson, Associate Superintendent-Business & Finance

Subject: **Pandemic Plan**

Recommendation

That the Board of Trustees receives as information the Pandemic Plan Report as presented at its regular meeting of 01 September 2009.

Background

Information regarding Pandemic Planning has taken a renewed interest by media and others in recent weeks. Trustees will recall that Parkland School Division No. 70 has had a Pandemic Plan in place since 2006-2007. Administration has reviewed the Parkland Plan with all site managers – we are pleased to note that our sites and Managers are fully prepared for the implementation of our Plan.

Administration would be pleased to respond to questions.

CJ:jlf

01sept09 Pandemic Plan memo docx

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