



Parkland School Division No. 70  
**BOARD OF TRUSTEES**

**A G E N D A**

**02 March 2010**

InCamera: 6:00 PM  
Public Session: 7:00 PM

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**BOARD OF TRUSTEES  
REGULAR MEETING**

**02 MARCH 2010**

InCamera 6:00 PM    Public Session 7:00 PM  
Parkland School Division Centre for Education, Stony Plain

**A G E N D A**

*Page Number*

1. **CALL TO ORDER at 6:00 PM**
  - 1.1. Board Incamera (6:00-7:00)
  - 1.2. National Anthem
  - 1.3. Announcements
  - 1.4. Changes to the Agenda
  - 1.5. Approval of the Agenda
  
- 4 -  
2. **APPROVAL OF MINUTES**
  - 2.1. Regular Meeting of 16 February 2010
  
3. **BUSINESS ARISING FROM THE MINUTES**
  
4. **DELEGATION**

There is no scheduled delegation.
  
5. **BOARD CHAIR REPORT**
  - 5.1. Correspondence
    - 5.1.1. Letter from the Town of Stony Plain
    - 5.1.2. Letter from the Stony Plain Chamber of Commerce
  
6. **ACTION ITEMS**

There are no Action Items.
  
7. **ADMINISTRATION REPORTS**

There are no reports from Administration.
  
- 7 -  
8. **TRUSTEE REPORTS**
  - 8.1. Communications Committee (Trustee Kinsey)

**9. FUTURE BUSINESS**

9.1. Meeting Dates:

*Open to the Public:*

- 08 & 09 March 2010 ..... Speech Arts Festival Finals
- 09 March 2010 ..... Education Committee (High Park School 9am)
- 11 March 2010 ..... Council of School Councils
- 16 March 2010 ..... Regular Board Meeting (daytime)
- 24 March 2010 ..... Choral Celebration

*Closed to the Public:*

- 30 March 2010 ..... Capital Planning

- 9.2. Topics for future agendas
- 9.3. Requests for Information
- 9.4. Responses to Requests for Information

**10. ADJOURNMENT**

UNADOPTED

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON 16 FEBRUARY 2010**

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**TRUSTEE ATTENDANCE:**

|                            |         |
|----------------------------|---------|
| Richard Gilchrist, Chair   | Present |
| Dorcas Kilduff, Vice-Chair | Present |
| Kathleen Linder            | Present |
| Irene Goebel               | Present |
| Robert Gillard             | Present |
| Darcy Kolodnicki           | Present |
| Elsie Kinsey               | Present |

**ADMINISTRATION ATTENDANCE:**

Mary Lynne R. Campbell, Superintendent of Schools  
Tim Monds, Deputy Superintendent  
Kelly Wilkins, Associate Superintendent  
Claire Jonsson, Associate Superintendent (Business and Finance)  
Ben Beil, Associate Superintendent (Learning Services) – Regrets  
Brian Hauptman, Manager, Transportation  
Ryan Stierman, Manager, Business and Finance  
Stacey Vermeulen, Executive Assistant

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**CALL TO ORDER**

The meeting was called to order by the Chair, Richard Gilchrist, at 9:00 a.m.

**Res 026-2010**

**MOTION TO MOVE INCAMERA**

MOVED by Trustee Goebel that the Board of Trustees moves to incamera at 9:00 a.m.

**CARRIED**

**Res 027-2010**

**MOTION TO REVERT TO A PUBLIC MEETING**

MOVED by Trustee Linder that the Board of Trustees reverts to a public meeting at 9:28 a.m.

**CARRIED**

**RECESS**

A recess was called at 9:28 a.m. and the meeting resumed at 10:00 a.m.

**NATIONAL ANTHEM**

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose here today.

**ANNOUNCEMENTS**

Trustees Goebel and Gillard each shared a written report regarding their recent attendance at various school and community events.

Congratulations were extended to local Olympian Jennifer Heil, former Parkland School Division student, who won a silver medal at the 2010 Vancouver Olympics on 14 February 2010.

Chair Gilchrist and Superintendent Campbell met with Honourable Doug Horner, MLA for Spruce Grove, Sturgeon-St. Albert, Deputy Premier, Minister of Advanced Education and Technology, Minister Liaison to the Canadian Armed Forces and Honourable Fred Lindsay, MLA for Stony Plain, on 12 February 2010 to discuss the student growth pressures in the City of Spruce Grove and the Town of Stony Plain. Both MLAs appreciated the information noting that the Division must use existing space in schools before government will give consideration to

**UNADOPTED**

an application for a new school. Chair Gilchrist asked Trustees to keep this in mind during their deliberations regarding boundary changes.

**ADDITIONS TO THE AGENDA**

Board Chair Correspondence:

- 5.1 Stony Plain and Parkland Pioneer Museum Society – Re: Request for Donations
- 5.2 Red Deer Public School Division – Re: Copy of letter to ASBA regarding Northland School Division
- 5.3 ASBA – Re: Call for ByLaw Amendments
- 5.4 ASBA – Re: Call for Proposed Policy Positions
- 5.5 Student Thank You – Re: Scholarship
- 5.5 Millgrove School Council – Re: Proposed Boundary Changes

**Res 028-2010**

**APPROVAL OF THE AGENDA**

MOVED by Trustee Gillard that the Agenda be approved with additions.

**CARRIED**

**Res 029-2010**

**APPROVAL OF THE MINUTES**

MOVED by Trustee Goebel that the Minutes of the previous meeting held on 02 February 2010 be approved as presented.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes.

**DELEGATIONS**

Mrs. Colleen Soetaert, The Society for Safe and Caring Schools and Communities, and Mrs. Kailey Schmidt, Teacher, Forest Green School, shared a presentation on the 'SNAP' (*Stop Now and Plan*) pilot project currently underway at Forest Green School.

**ACTION ITEMS**

**Res 030-2010**

**SPRUCE GROVE BOUNDARY CHANGES**

MOVED by Trustee Goebel that the Board of Trustees approves the attendance boundary change to Millgrove and Parkland Village Schools effective with the commencement of the 2010-2011 school year as presented at the Regular Meeting of 16 February 2010.

Mrs. Jonsson and Mr. Hauptman presented the recommendation to the Board and answered Trustee questions.

*Trustee Kinsey left the meeting at 10:39 a.m. and returned at 10:41 a.m.*

Discussion ensued.

**Res 031-2010**

**MOTION TO POSTPONE VOTE ON RESOLUTION 030-2010**

MOVED by Trustee Kilduff that the Board of Trustees postpone a vote on Resolution 030-2010 (Spruce Grove Boundary Changes) to a Special Meeting, to be convened at 6:00 p.m. on 01 March 2010. Seconded by Trustee Kinsey.

**CARRIED UNANIMOUSLY**

**RECESS**

A recess was called at 11:10 a.m. and the meeting resumed at 11:23 p.m.

**Res 032-2010**

**FINANCIAL REPORT FOR THE PERIOD ENDING 31 JANUARY 2010**

MOVED by Trustee Kolodnicki that the Board of Trustees approves the monthly financial report for the period ending 31 January 2010 as presented at the Regular Meeting of 16 February 2010.

**CARRIED**

Mr. Stierman, Manager of Business and Finance, presented the report to the Board and answered Trustee questions.

UNADOPTED

**ADMINISTRATION REPORTS**

There were no reports from Administration.

**TRUSTEE REPORTS**

Res 033-2010

Public School Boards' Association of Alberta

MOVED by Trustee Linder that the Board of Trustees receives as information the verbal report on the Public School Boards' Association of Alberta as presented at the Regular Meeting of 16 February 2010.

**CARRIED**

Trustee Linder provided an overview of discussions from her attendance at the Public School Boards' Council meeting of 4-5 February 2010.

**FUTURE BUSINESS**

Meeting Dates

Open to the Public

- 01 March 2010 .....Speech Arts Festival
- 01 March 2010 .....Special Meeting (6:00 pm)
- 02 March 2010 .....Regular Board Meeting (evening)
- 08 & 09 March 2010 .....Speech Arts Festival Finals
- 09 March 2010 .....Education Committee  
High Park School - 9:00 am. Topic – Early  
Years OMA and Middle Years Leadership
- 16 March 2010 .....Regular Board Meeting (daytime)
- 24 March 2010 .....Choral Celebration

Closed to the Public

- 30 March 2010 .....Capital Planning (1:30 pm)

Topics for Future Agendas

There were no requests for topics for future agendas.

Requests for Information

There were no requests for information.

**ADJOURNMENT**

The meeting was adjourned at 11:40 a.m.



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## MEMORANDUM

**Date:** 02 March 2010  
**To:** Board of Trustees  
**From:** Mary Lynne Campbell – Superintendent  
**Originator:** Tim Monds, Deputy Superintendent  
**Subject:** **Communications Committee Meeting**

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### Recommendation

That the Board of Trustees receives as information, the Communications Committee Minutes of 11 February 2010 as presented at the Regular Meeting of 02 March 2010.



**MINUTES OF THE COMMUNICATIONS COMMITTEE  
MEETING HELD AT THE PARKLAND SCHOOL  
DIVISION CENTRE FOR EDUCATION IN STONY PLAIN,  
ALBERTA ON FEBRUARY 11, 2010.**

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**ATTENDANCE:**

Darlene Crawley – CAAMSE Representative  
Margaret Jacob – Human Resources Manager  
Charlene Daub – ATA Local #10 Representative  
Amar Mohabir - ATA Local #10 Representative  
Natalie Dzioba – Non-Union Group Representative  
Rick Fowlie – IUOE Representative  
Jay McGeough – IUOE Representative  
Irene Goebel – Board of Trustees Representative  
Kelly Wilkins – Associate Superintendent  
Brenda Scott – Recording Secretary

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**CALL TO ORDER**

The meeting was called to order at 4:06 p.m. by Irene Goebel, followed by introductions.

K. Wilkins passed on regrets from Tim Monds and Trustee Goebel passed on regrets from Trustee Kinsey who was unable to attend.

**APPROVAL OF THE MINUTES OF 29 OCTOBER 2009**

C. Daub moved that minutes of 29 October 2009 be accepted as presented. Carried.

**ADDITIONS / DELETIONS**

There were no additions or deletions to the agenda.

**ACTION ITEMS**

There were no Action Items on the agenda.

**UPDATES**

**SLI TECH PRESENTATION**

N. Lakusta gave an overview of Supporting Leaders in Integrating Technology program. She shared how the program is building technology capacity in our leaders in order to support student learning.

**SRB and NEW PROCEDURES FOR BOOKING SUBS**

M. Jacob gave an update of the SRB program. As of February 1, 2010, all staff are using the new program. Substitute teachers were

given training opportunities to learn the program and can now go on the board to sign up for substitute teaching jobs. The program is running well with a few bumps along the way that have been solved.

### **MEMORIAL HIGH SCHOOL MOVE**

K. Wilkins gave an update of Memorial's move to the new High School site. The move happened over six weeks. Memorial Staff assisted in setting up classrooms during the first three days of February. Students started attending the school on February 8. Kudos to entire team. February 18, 2010 Memorial will be hosting tours for parents and community to come see the school. Tours will run every half hour from the lobby from 4:00 – 6:30 p.m. The Official opening will be March 19, 2010 with the Minister of Education attending the event. As a note, the Fall PD in August will be at Memorial.

A. Mohabir asked what was to become of the old building. Trustee Goebel responded that the Board is looking into the options and nothing has been decided to date.

### **CALENDARS**

K. Wilkins informed the meeting that the proposed calendars have gone out to stakeholders for feedback and will be presented to the Board for final approval in the March 16 Board meeting. There have been requests to change the Christmas Break to start later in the week. B. Scott advised that the school divisions around our division also have the Christmas break during the same time that the calendar is presently setup. Trustee Goebel mentioned that there are other implications such as the impact on cost of bussing that need to be considered. There were also questions about the shortened Fall Break for next year. K. Wilkins noted that due to the requirement to meet instructional hours the calendar was set that way. The extra day has been moved to March 25 before Spring Break.

C. Daub asked if was possible for the question of Christmas Break be put to a vote by PSD staff members. Mr. Monds is taking all feedback under consideration.

### **THREE YEAR EDUCATION PLANNING SESSION**

K. Wilkins gave a brief update on the work that is being done to create the 2010-2013 Education Plan. A meeting was held with stakeholders in October 2009 and with feedback from that meeting as well as feedback from the Student Advisory Council, an Education Planning Session was held January 20-21. Sixty participants participated in the session to review goals and strategies for PSD. A draft will be presented to the Board on March 16. Trustee Goebel mentioned that both students and stakeholders had two similar priorities – Engaged Learning and Relationships.

D. Crawley stated she was part of the Stakeholder meeting and found it to be a positive experience.

**ITEMS FOR FUTURE AGENDAS**

HumanaCare presentation for next meeting.

**ADJOURNMENT**

The meeting was adjourned at 4:40 pm

**Next meeting date**

The next meeting is scheduled for Thursday May 6, 2010.