



MEMORANDUM

Date: 07 September 2010

To: Board of Trustees

From: Tim Monds, Acting Superintendent

Subject: **Board Meeting Schedule**

Recommendation:

That the Board of Trustees approves the addition of a Regular Evening Board Meeting to its schedule of meetings for Thursday, November 25, 2010.

Background:

The scheduling of an additional Regular Board Meeting in November 2010 will allow the Board to meet the Alberta Education requirement of submitting the Budget, Three-Year Education Plan and Annual Education Results Report (AERR) by November 30, 2010.

