



## MEMORANDUM

**Date:** 07 September 2010

**To:** Board of Trustees

**From:** Trustee Kolodnicki, Spruce Grove Joint Use Committee

**Originator:** Claire Jonsson, Associate Superintendent, Business & Finance

**Subject:** **SPRUCE GROVE JOINT USE COMMITTEE MINUTES  
OF 14 JUNE 2010**

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### **Recommendation**

That the Board of Trustees receives as information the 14 June 2010 Spruce Grove Joint Use Committee Minutes as presented at the Regular Meeting of 07 September 2010.

CJ:jlf

**JOINT USE COMMITTEE MEETING**  
**Monday, June 14, 2010**  
**Poplar Board Room – City of Spruce Grove**

**MINUTES**

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**In Attendance:**

Gerald Bernakevitch, School Trustee, Evergreen Separate Regional Division No. 2  
Sime Fatovic, Evergreen Separate Regional Division No. 2  
Darcy Kolodnicki, School Trustee, Parkland School Division No. 70  
Ed Paras, Parkland School Division No. 70  
Claire Jonsson, Parkland School Division No. 70  
Bill Steinburg, Alderman, City of Spruce Grove  
Jackie Araujo, City of Spruce Grove  
David Hales, City of Spruce Grove  
Tonette Hauck, Recording Secretary, City of Spruce Grove

**Regrets:** Doug Lagore, City of Spruce Grove

**1.0 CALL TO ORDER**

Chairperson Kolodnicki called the meeting to order at 8:43 a.m.

**2.0 ADDITIONS/AMENDMENTS TO THE AGENDA**

No additions were made to the agenda.

**MOTION #01/10** Gerald Bernakevitch moved that the agenda be accepted as presented.

**Motion CARRIED.**

**3.0 ADOPTION OF MINUTES – NOVEMBER 30, 2009**

**MOTION #02/10** Bill Steinburg moved that the minutes of the November 30, 2009 meeting of the Joint Use Committee be accepted as presented.

**Motion CARRIED.**

**4.0 APPOINTMENT/ELECTION OF OFFICERS 2010**

Election of officers for 2010 on the Joint Use Committee took place.

Position of Chairperson:

Gerald Bernakevitch nominated Bill Steinburg to the position of Chairperson. Seconded by Darcy Kolodnicki.

**MOTION #03/10:** Darcy Kolodnicki moved that Bill Steinburg, representative for the City of Spruce Grove, be appointed as Chair of the Joint Use Committee.

**Motion CARRIED.**

Position of Vice-Chairperson:

Officer positions on the Joint Use Committee are done on a rotational basis, therefore the position of Vice-Chairperson would be assumed by Gerald Bernakevitch.

**MOTION #04/10:** Bill Steinburg moved to appoint Gerald Bernakevitch, representative for the Evergreen School Division, to the position of Vice-Chairperson.

**Motion CARRIED.**

Darcy Kolodnicki would retain the position of Chairperson for the remainder of the meeting, and the chair would turn over to the City of Spruce Grove representative at the next meeting.

**5.0 COSTING OF MAINTENANCE FOR JOINT USE LANDS  
- Draft Letter of Understanding**

There has been some discussion at the Joint Technical Committee level regarding costing of maintenance for joint use lands. There needs to be further discussion to discuss what is expected, i.e. what services each jurisdiction would like on the joint use grounds, and a schedule outlining the services, with associated costs.

C. Jonsson said that PSD is providing some services that the city is not looking after (such as playground inspections), need to determine what services the city provides that PSD will pay for, and what services PSD provides that should be charged back to the city. PSD administration is also looking at possible charges for use of city time for Summer in the City programs and Canada Day events at Horizon Stage, specifically the lounge, cafeteria and drama room area, as these events are happening outside of the regular school year.

J. Araujo replied that maintenance of grounds and school use for summer programs are separate issues and should be discussed in different forums.

It was agreed that the Joint Technical Committee meet to discuss services that the school jurisdictions would like on joint use grounds and associated costs, and draft Letters of Understanding which would formalize joint use grounds maintenance. The Joint Technical Committee has been directed to finalize letters of understanding and Ed

Paras and Sime Fatovic to report on this at the next meeting in the fall of 2010 (tentative for November).

## **6.0 JOINT USE PRINCIPALS MEETING – OCTOBER 19, 2010**

The annual meeting with school administrators will take place in the fall of 2010. This is an opportunity to provide a refresher to site based managers of the rules and regulations of the Joint Use Agreement, and an orientation of the agreement for new administrators.

7.0)

8.0) No additions made to the agenda

9.0)

## **10.0 ITEMS OF INFORMATION**

### **10.1 Joint Technical Committee Outcomes – January 20, 2010, March 23, 2010, May 25, 2010**

There was discussion regarding the outcomes from the May 25, 2010 Joint Technical Committee meeting, in particular to the number of hours available for community use at PSD schools as a result of a reduction in custodial hours. C. Jonsson does not believe that the reduction in hours will have a negative impact to community use of schools. The reduction in custodial hours is a result of cost savings measures undertaken by the various site based managers. J. Araujo will meet with Ed Paras to discuss operational impacts, if any, to Horizon Stage at Spruce Grove Composite High School.

## **11.0 DATE OF NEXT MEETING**

The date of the next meeting will be scheduled for November of 2010, following the municipal and school trustee elections. Tonette Hauck will advise members of the next meeting.

## **12.0 ADJOURNMENT**

**MOTION #05/10** Bill Steinburg moved that the meeting adjourn at 9:15 a.m.

**Motion CARRIED.**