

**PLEASE NOTE: THESE ARE UNADOPTED MINUTES –APPROVED MINUTES WILL BE POSTED AFTER THE NEXT BOARD MEETING AND POSTED ON THE WEBSITE**

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION, STONY PLAIN, ALBERTA ON 02 NOVEMBER 2010**

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**TRUSTEE ATTENDANCE:**

Ron Heinrichs	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Irene Goebel	Present
Dorcas Kilduff	Present
Eric Cameron	Present
Elsie Kinsey	Present

**ADMINISTRATION ATTENDANCE:**

Tim Monds, Superintendent of Schools  
Kelly Wilkins, Associate Superintendent  
Claire Jonsson, Associate Superintendent (Business and Finance)  
Ben Beil, Associate Superintendent (Learning Services)  
Emilie Keane, Acting Associate Superintendent  
Brenda Scott, Executive Assistant

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**CALL TO ORDER**

The meeting was called to order at 7:06 p.m. with Mrs. Claire Jonsson, Associate Superintendent of Business and Finance presiding.

**Res 152-2010**

**ACCEPTANCE OF THE AGENDA**

MOVED by Trustee Goebel that the Organizational Meeting Agenda be accepted as presented.

**CARRIED**

**ELECTION PROCEDURE**

**Res 153-2010**

**BALLOT VOTE**

MOVED by Trustee Heinrichs that the election of Chairperson and Vice Chairperson be held by secret ballot.

**CARRIED**

**Res 154-2010**

**APPOINTMENT OF SCRUTINEERS**

MOVED by Trustee Kinsey that B. Beil and K. Wilkins be appointed as scrutineers.

**CARRIED**

**Res 155-2010**

**ELECTION BY SIMPLE MAJORITY**

MOVED by Trustee Linder that the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present; and that in the event that three or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the ballot and a new vote will be taken and further the vote will be repeated until a majority of the Trustees vote for one candidate.

**CARRIED**

**Res 156-2010**

**ELECTION OF COMMITTEES**

MOVED by Trustee Gilchrist that if more members are nominated to a committee or agency than there are positions available, an election shall be held and further those candidates receiving the largest number of votes shall be declared elected.

**CARRIED**

**NOMINATIONS FOR BOARD CHAIR**

Mrs. Jonsson called for nominations for the position of Board Chairperson.

Trustee Linder nominated Trustee Gilchrist.

Mrs. Jonsson called a second and third time for further nominations.

**Res 157-2010**

**NOMINATIONS CEASE**

MOVED by Trustee Goebel that nominations for the position of Board Chairperson, cease.

**CARRIED**

*Board Chair*

**ELECTION OF CHAIRPERSON**

Mr. Gilchrist was declared Chairperson of the Board of Trustees.

Mrs. Jonsson administered the Oath of Office to Mr. Gilchrist and he then assumed the position of Board Chairperson.

**NOMINATIONS FOR VICE-CHAIRPERSON**

Chair Gilchrist called for nominations for the position of Vice-Chairperson.

Trustee Gilchrist nominated Trustee Kinsey.

Chair Gilchrist called a second and third time for further nominations.

**Res 158-2010**

**NOMINATIONS CEASE**

MOVED by Trustee Cameron that nominations for the position of Vice-Chairperson, cease.

**CARRIED**

*Vice-Chair*

**ELECTION OF VICE-CHAIRPERSON**

Mrs. Kinsey was declared Vice-Chairperson of the Board of Trustees.

Mrs. Jonsson administered the Oath of Office to Mrs. Kinsey and she then assumed the position of Vice-Chairperson.

**NOMINATIONS FOR COMMITTEE CHAIRPERSON: EDUCATION COMMITTEE**

The Chair called for nominations for the position of Chairperson of the Education Committee.

Trustee Linder nominated Trustee Goebel.

The Chair called a second and third time for further nominations.

**Res 159-2010**

**NOMINATIONS CEASE**

MOVED by Trustee Kinsey that nominations for the position of Chairperson of the Education Committee, cease.

**CARRIED**

*Education Committee*

**CHAIRPERSON OF THE EDUCATION COMMITTEE**

Trustee Goebel was declared Chairperson of the Education Committee.

**NOMINATIONS FOR COMMITTEE CHAIRPERSON: STUDENT ADVISORY COMMITTEE**

The Chair called for nominations for the position of Chairperson of the Student Advisory Committee.

Trustee Kinsey nominated Trustee Goebel.

The Vice-Chair called a second and third time for further nominations.

**Res 160-2010**

**NOMINATIONS CEASE**

MOVED by Trustee Linder that nominations for the position of Chairperson of the Student Advisory Committee, cease.

**CARRIED**

*Student Advisory Committee*

**CHAIRPERSON OF THE STUDENT ADVISORY COMMITTEE**

Trustee Goebel was declared Chairperson of the Student Advisory Committee.

**Res 161-2010**

**COMMITTEE APPOINTMENTS**

MOVED by Trustee Kilduff that the Board of Trustees appoint the following members as representatives to Other Committees for the ensuing year:

<b>Benefits Committee:</b>	Ron Heinrichs
<b>Communications Committee:</b>	Irene Goebel, Ron Heinrichs
<b>Teacher/Board Advisory Committee:</b>	Richard Gilchrist, Ron Heinrichs and Dorcas Kilduff
<b>Audit Committee:</b>	Richard Gilchrist, Ron Heinrichs and Dorcas Kilduff
<b>Alberta Teachers Association (ATA) Labour Relations:</b>	Elsie Kinsey, Kathleen Linder
<b>Central Alberta Association of Municipal and school Employees (CAAMSE) Labour Relations:</b>	Irene Goebel, Dorcas Kilduff
<b>International Union of Operating Engineers (IUOE) Labour Relations:</b>	Elsie Kinsey, Kathleen Linder
<b>Alberta School Boards' Association, Zone II (ASBA) Representative:</b>	Eric Cameron
<b>Spruce Grove Joint Use Committee:</b>	Eric Cameron
<b>Stony Plain Joint Use Committee:</b>	Elsie Kinsey
<b>Public School Boards' Association of Alberta (PSBAA) Representative:</b>	Kathleen Linder
<b>Council Of School Councils:</b>	Dorcas Kilduff

**CARRIED**

**Res 162-2010**

**ESTABLISHMENT OF MEETING DATES**

MOVED by Trustee Cameron that the Board of Trustees approves the 2010-2011 meeting dates as presented at the Organizational meeting of 02 November 2010.

**CARRIED**

**Res 163-2010**

**POLICY 2 – APPENDIX – BOARD ANNUAL WORK PLAN (2010 – 2011)**

MOVED by Trustee Linder that the Board of Trustees approves revisions to Policy 2, Appendix Board Annual Work Plan (2010 – 2011) as presented at the Organizational meeting of 02 November 2010.

**CARRIED**

**Res 164-2010**

**POLICY 7 – APPENDIX C – TRUSTEE REMUNERATION SCHEDULE**

MOVED by Trustee Goebel that the Board of Trustees approves revisions to Policy 7, Appendix C (Trustee Remuneration Schedule) as presented at the Organizational meeting of 02 November 2010.

**CARRIED**

**Res 165-2010**

**TRUSTEE DISCLOSURE STATEMENT**

MOVED by Trustee Heinrichs that the Board of Trustees directs Trustees to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7 (13) Board Operations as presented at its Organizational Meeting of 02 November 2010.

**CARRIED**

**ADJOURNMENT**

The Organizational meeting was adjourned at 7:20 p.m.