



## MEMORANDUM

**Date:** 01 February 2011

**To:** Board of Trustees

**From:** Trustee Cameron, Spruce Grove Joint Use Committee

**Originator:** Claire Jonsson, Associate Superintendent

**Subject:** **Spruce Grove Joint Use Committee Minutes  
of 08 December 2010**

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### **Recommendation**

That the Board of Trustees receives as information the Minutes of the 08 December 2010 Spruce Grove Joint Use Committee Minutes as presented at the regular meeting of 01 February 2011.

CJ:jlf

**JOINT USE COMMITTEE MEETING**  
**Wednesday, December 8, 2010**  
**Poplar Board Room – City of Spruce Grove**

**MINUTES**

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**In Attendance:**

Mel Malowany, School Trustee, Evergreen Separate Regional Division No. 2  
Sime Fatovic, Evergreen Separate Regional Division No. 2  
Eric Cameron, School Trustee, Parkland School Division No. 70  
Ed Paras, Parkland School Division No. 70  
Claire Jonsson, Parkland School Division No. 70  
Louise Baxter, Alderman, City of Spruce Grove  
David Turner, City of Spruce Grove  
Doug Lagore, City of Spruce Grove  
Tonette Hauck, Recording Secretary, City of Spruce Grove

**1.0 CALL TO ORDER**

Chairperson Baxter called the meeting to order at 1:34 p.m.

**2.0 ADDITIONS/AMENDMENTS TO THE AGENDA**

No additions were made to the agenda.

**MOTION #06/10** Mel Malowany moved that the agenda be accepted as presented.  
**Motion CARRIED.**

**3.0 ADOPTION OF MINUTES – JUNE 14, 2010**

**MOTION #07/10** Eric Cameron moved that the minutes of the June 14, 2010 meeting of the Joint Use Committee be accepted as presented.  
**Motion CARRIED.**

Introductions were made roundtable.

**4.0 COSTING OF MAINTENANCE REQUIREMENTS FOR JOINT USE LANDS – LETTERS OF UNDERSTANDING**

Enclosed in the agenda package were copies of these LOU's for committee members' information.

Over the past few months there had been discussion at the Joint Technical Committee level regarding the costing of maintenance for joint use lands. In the fall of 2010 Letters of Understandings between the City of Spruce Grove and the two school divisions were finalized and signed off. These letters of understanding formalize what services are provided and the costing of maintenance with each school division.

The Letters of Understanding were received as information.

## **5.0 ITEMS OF INFORMATION**

### **5.1 Principal's Meeting – October 20, 2010 Outcomes**

Approximately every two years the City of Spruce Grove hosts a meeting with school administrators to update them on the Joint Use Agreement, and answer any questions relative to the Agreement.

The October 20, 2010 meeting outcomes with school principals were received as information.

Alderman Baxter commented on use of school facilities as she has had received some concerns from community groups about lack of space. There was discussion regarding use of school facilities by community groups, and if the needs of the groups requesting space were being met. Members from both school divisions commented that the schools are being used every night of the week, either by community groups or for school activities. They also talked about costs involved in terms of custodial staff and maintenance as a result of the use. Members commented that the two school jurisdictions and the city have an excellent agreement in place, but the real issue is that there is not enough time and space to meet all the needs of the community.

Following some discussion it was suggested that some stats be gathered on the usage in the schools which may help to determine how the schools are being used. This request will be forwarded to the Joint Technical Committee for further discussion.

### **5.2 Joint Technical Committee – October 20, 2010 Outcomes**

The outcomes from the October 20, 2010 meeting of the Joint Technical Committee were received as information.

### **5.3 Joint Use Committee Membership Listing**

The Joint Use Committee membership listing was received as information.

## 6.0 DATE OF NEXT MEETING

Mel Malowany commented that the Joint Use Agreement has worked very well over the past several years, and it may be worthwhile to provide an update to Council and the School Boards on its benefits.

David Turner said that he has noticed there is a very good relationship between the schools and Family & Community Support Services, and that the programs offered by FCSS have been very well received.

The date of the next meeting will be scheduled for early spring 2011. Tonette Hauck will advise members of the next meeting.

## 7.0 ADJOURNMENT

**MOTION #08/10** Mel Malowany moved that the meeting adjourn at 2:55 p.m.

**Motion CARRIED.**