



MEMORANDUM

Date: 14 June 2011
To: Board of Trustees
From: Tim Monds – Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **Benefits Committee Minutes of 17 May 2011**

Recommendation

That the Board of Trustees receives as information the Minutes of the 17 May 2011 Benefits Committee Meeting as presented at the regular meeting of 14 June 2011.

CJ:jlf



**MINUTES OF THE BENEFITS COMMITTEE MEETING HELD AT
THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON 17 MAY 2011**

ATTENDANCE:

Richard Gilchrist - Trustee
Karen Harasymchuk – NUG
Virginia Parrill – IUOE
Rick Fowlie - IUOE
Darlene Crawley - CAAMSE
Gerry Maciejko, Benefex
Margaret Jacob, Human Resources Manager
Claire Jonsson, Associate Superintendent
Jo-Ann Fowlie, Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 2:00 pm by Karen Harasymchuk.

1.2 APPROVAL OF THE AGENDA

MOVED by Rick Fowlie that the Agenda be approved as presented.

CARRIED

2. APPROVAL OF THE MINUTES

MOVED by Rick Fowlie that the minutes of the Benefits Committee meeting held on 14 March 2011 be approved as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

3.1 There was no business arising from the minutes.

4. NEW BUSINESS

4.1 Darlene Crawley had some questions about the terminology of the Sun Life Long Term Disability benefits. Margaret gave a brief explanation and clarification on the process. A revision of the LTD return to work date following a period of total disability will be changed to read no earlier than August 31st in a given year; removing the current alternate date of January 31st. Sun Life will correct the wording in the next printing of the Sun Life handbook.

5. REPORTS/UPDATES

5.1 Experience Report

Gerry Maciejko introduced Lisa Hall who is replacing Sharon Morgenroth as the Account Representative, Group Benefits, Sun Life Financial. Sharon gave details on an employee e-claims submission contest that Sun Life is currently conducting to promote the use of the Sun Life website.

Gerry Maciejko reviewed the ASO Health and Dental Experience Report for the interim reporting period January 1st to April 30th, 2011 with the committee. He commented that health claims utilization is up by 4.5% to date vs. the budgeted 5% increase. Dental utilization has an overall increase of 5% vs. the 6% that was budgeted. Major Restorative Services claims were up but this was offset by a decrease in Routine Services but overall, dental claims have risen as expected YTD. The overall utilization is on track as compared to the past two years and looks favourable for the coming year.

There has been a significant rise in Miscellaneous Medical Services that were claimed through the Health Spending Account which may have resulted from the March 31st deadline for HSA claim submissions. Vision expenses are still a major service claimed through the HSA, though YTD, the second most claimed.

Claire Jonsson thanked Gerry for his report and presentation.

5. ITEMS FOR FUTURE AGENDAS

- Chairperson for the Committee
- SunLife Renewal
- Experience Report

6. ADJOURNMENT

The meeting was adjourned at 3:00 pm.

NEXT MEETING

The next Benefits Committee meetings will be held November 15, 2011.