

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON 06 SEPTEMBER 2011**

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**TRUSTEE ATTENDANCE:**

Richard Gilchrist, Chair	Present
Elsie Kinsey, Vice-Chair	Present
Kathleen Linder	Present
Irene Goebel	Present
Ron Heinrichs	Present
Dorcas Kilduff	Present
Eric Cameron	Present

**ADMINISTRATION ATTENDANCE:**

Tim Monds, Superintendent of Schools  
Kelly Wilkins, Deputy Superintendent  
Claire Jonsson, Associate Superintendent (Business and Finance)  
Emilie Keane, Associate Superintendent (Learning Services)  
Ryan Stierman, Director Business and Finance  
Ed Paras Director Facilities  
Brian Hauptman, Director Transportation  
Brenda Scott, Executive Assistant

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**CALL TO ORDER**

The meeting was called to order by the Chair, Richard Gilchrist, at 6:00 pm.

**Res 106 -2011**

**MOTION TO MOVE INCAMERA**

MOVED by Trustee Goebel that the Board of Trustees moves to incamera at 6:05 pm.

**CARRIED**

**Res 107 -2011**

**MOTION TO REVERT TO A PUBLIC MEETING**

MOVED by Trustee Cameron that the Board of Trustees reverts to a public meeting at 7:00 pm.

**CARRIED**

Chair Gilchrist called a recess at 7:00 pm.

Meeting resumed at 7:10 pm.

**NATIONAL ANTHEM**

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose here this evening, he also asked attendees to give thoughts and prayers for Parkland School Division long time employee Mrs. Edmonds who passed away this weekend.

**ANNOUNCEMENTS**

There were no announcements.

**ADDITIONS TO THE AGENDA**

Change Item 5.1.9 to Thank you letters for donations to the School Divisions of Slave Lake. 5.1.9(a) Living Waters Catholic Schools and 5.1.9(b) Slave Lake Koinonia Christian School.

**Res 108 -2011**

**APPROVAL OF THE AGENDA**

MOVED by Trustee Cameron that the Agenda be approved as presented.

**CARRIED**

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Board Chair

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Secretary-Treasurer

- Res 109 -2011**      **APPROVAL OF THE MINUTES**  
MOVED by Trustee Heinrichs that the Minutes of the previous meeting held on 14 June 2011 be approved as amended. **CARRIED**
- BUSINESS ARISING FROM THE MINUTES**  
There was no business arising from the minutes.
- DELEGATIONS**  
There were no delegations.
- BOARD CHAIR REPORT**  
Chair Gilchrist reported on the Canadian Association of School Administrators Conference he attended this July in Niagara Falls. The theme of the conference was 21<sup>st</sup> Century Learner.
- Res 110 -2011**      MOVED by Trustee Kilduff to accept as information the Keephills School Council and the Stony Plain School Council year end annual report. **CARRIED**
- Res 111-2011**      Moved by Trustee Kinsey that the Board Chair submit a proclamation into the local newspaper in recognition of World Teacher Day. **CARRIED**
- Chair Gilchrist reported on items received since the Boards last regular meeting.
- Res 112-2011**      **MOTION TO SEND TRUSTEE(S) TO MEETING/CONFERENCE**  
MOVED by Trustee Kinsey that the Board of Trustees approves sending five (5) Trustees: Trustee Kilduff, Trustee Cameron, Trustee Goebel, Trustee Heinrichs, and Trustee Gilchrist to the “Governance Matters of School Boards” workshop, hosted by PSBAA, to be held at Nisku, Alberta on September 19, 2011. **CARRIED**
- SUPERINTENDENT REPORT**  
Superintendent Monds reported on the activities that Parkland School Division staff and Senior Executive have been involved with since the Board’s last regular meeting.
- RECESS BREAK / PUBLIC QUESTION PERIOD**  
No break was required as there were no attendees from public in gallery to participate. Chair Gilchrist reminded Trustees to share with their schools the information on the opportunity to ask questions or give comments to the Board of Trustee during the Recess Break/Public Question Period.
- Res 113-2011**      **ACTION ITEMS**  
**FINANCIAL REPORT - ENDING 31 JULY 2011**  
MOVED by Trustee Goebel that the Board of Trustees approves the monthly financial report for the period ending 31 July 2011 as presented at the Regular Meeting of 06 September 2011. **CARRIED**
- C. Jonsson and R. Stierman provided information on the motion and answered questions.
- Res 114-2011**      **POLICY 19 – SURPLUS LAND AND BUILDINGS**  
Moved by Trustee Linder that the Board of Trustees approves Policy 19 – Surplus Land and Buildings as presented at the Regular Meeting of 06 September 2011. **CARRIED**
- C. Jonsson provided information on the motion and answered questions.

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Board Chair

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Secretary-Treasurer

- ADMINISTRATION REPORTS**  
**FACILITIES SUMMER REPORT**  
**Res 115-2011** MOVED by Trustee Kinsey that the Board of Trustees receives as information the Facilities Summer Report as of August 31, 2011 as presented at the Regular Meeting of 06 September 2011.  
**CARRIED**  
E. Paras provided information on the motion and answered questions.
- PARKLAND SCHOOL DIVISION FACT SHEET**  
**Res 116-2011** MOVED by Trustee Heinrichs that the Board of Trustees receives as information the Parkland School Division Fact Sheet, as presented at the Regular Meeting of 06 September 2011.  
**CARRIED**  
Superintendent Monds provided information on the motion and answered questions.
- LEARNING COACHES**  
**Res 117-2011** MOVED by Trustee Cameron that the Board of Trustees receives as information the Learning Coaches report as presented at the Regular Meeting of 06 September 2011.  
**CARRIED**  
E. Keane provided information on the motion and answered questions.
- TRUSTEE REPORT**  
**Teacher Board Advisory Committee**  
**Res 118-2011** MOVED by Trustee Kilduff that the Board of Trustees receives as information, the unadopted Teacher/Board Advisory Committee Minutes of 16 June 2011 as presented at the Regular Meeting of 06 September 2011.  
**CARRIED**
- Spruce Grove Joint Use Committee**  
**Res 119-2011** MOVED by Trustee Cameron that the Board of Trustees receives as information the minutes of the 13 June 2011 Spruce Grove Joint Use Committee meeting as presented at the regular meeting of 06 September 2011.  
**CARRIED**
- Alberta School Boards Association (ASBA)**  
Trustee Cameron provided further information on his written report on the Alberta School Boards Association meeting he attended.
- Public School Boards' Association of Alberta (PSBAA)**  
Trustee Linder gave a verbal report providing updated information on the PSBAA. Administration will schedule a date for PSBAA President, Patty Dittrick, to visit with Parkland School Division Board of Trustees.
- Linkages Discussion**  
Trustee Kilduff requested Trustee input and feedback on the Linkages Committee documentation for the next Linkages meeting.
- RESPONSES TO REQUEST FOR INFORMATION**  
**Learning Coaches**  
Information on Learning Coaches have been addressed in the Administrator Report 8.3
- Transportation Fee Comparison**  
A request for information on the transportation fees charged by other school divisions was made by the Board of Trustees at the Regular Board Meeting of 14 June 2011. C. Jonsson and B. Hauptman provided information and answered questions.

**FUTURE BUSINESS**

Meeting Dates

*Open to the Public:*

- 20 September 2011 ..... Education Committee 9am, Centre for Education
- 04 October 2011 ..... Organizational Meeting 6pm, Centre for Education
- 04 October 2011 ..... Regular Board Meeting 7pm, Centre for Education

Topics for Future Agendas

There were no requests for future agendas.

Requests for Information

There were no requests for information.

**ADJOURNMENT**

The meeting was adjourned at 8:45 pm.

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Board Chair

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Secretary-Treasurer