

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION, STONY PLAIN, ALBERTA ON 04 OCTOBER 2011**

---

**TRUSTEE ATTENDANCE:**

Ron Heinrichs	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Irene Goebel	Present
Dorcas Kilduff	Present
Eric Cameron	Present
Elsie Kinsey	Present

**ADMINISTRATION ATTENDANCE:**

Tim Monds, Superintendent of Schools  
Kelly Wilkins, Deputy Superintendent  
Claire Jonsson, Associate Superintendent (Business and Finance)  
Emilie Keane, Associate Superintendent (Learning Services)  
Brenda Scott, Executive Assistant

---

**CALL TO ORDER**

The meeting was called to order at 6:40 p.m. with Mrs. Claire Jonsson, Associate Superintendent of Business and Finance presiding.

Res 122-2011

**ACCEPTANCE OF THE AGENDA**

MOVED by Trustee Goebel that the Organizational Meeting Agenda be accepted as presented.

**CARRIED**

**ELECTION PROCEDURE**

Res 123-2011

**BALLOT VOTE**

MOVED by Trustee Kilduff that the election of Chairperson and Vice Chairperson be held by secret ballot.

**CARRIED**

Res 124-2011

**APPOINTMENT OF SCRUTINEERS**

MOVED by Trustee Linder that E. Keane and K. Wilkins be appointed as scrutineers.

**CARRIED**

Res 125-2011

**ELECTION BY SIMPLE MAJORITY**

MOVED by Trustee Heinrichs that the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present; and that in the event that three or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the ballot and a new vote will be taken and further the vote will be repeated until a majority of the Trustees vote for one candidate.

**CARRIED**

Res 126-2011

**ELECTION OF COMMITTEES**

MOVED by Trustee Kinsey that if more members are nominated to a committee or agency than there are positions available, an election shall be held and further those candidates receiving the largest number of votes shall be declared elected.

**CARRIED**

**NOMINATIONS FOR BOARD CHAIR**

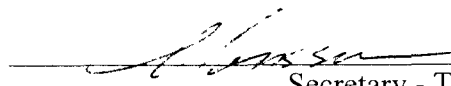
Mrs. Jonsson called for nominations for the position of Board Chairperson.

Trustee Kilduff nominated Trustee Gilchrist.

Mrs. Jonsson called a second and third time for further nominations.



Board Chair



Secretary - Treasurer

Res 127-2011

**NOMINATIONS CEASE**

MOVED by Trustee Kilduff that nominations for the position of Board Chairperson, cease.

**CARRIED**

*Board Chair*

**ELECTION OF CHAIRPERSON**

Mr. Gilchrist was declared Chairperson of the Board of Trustees.

Mrs. Jonsson administered the Oath of Office to Mr. Gilchrist and he then assumed the position of Board Chairperson.

**NOMINATIONS FOR VICE-CHAIRPERSON**

Chair Gilchrist called for nominations for the position of Vice-Chairperson.

Trustee Heinrichs nominated Trustee Cameron.

Chair Gilchrist called a second and third time for further nominations.

Res 128-2011

**NOMINATIONS CEASE Chair Gilchrist called the question**

MOVED by Trustee Heinrichs that nominations for the position of Vice-Chairperson, cease.

**CARRIED**

*Vice-Chair*

**ELECTION OF VICE-CHAIRPERSON**

Mr. Cameron was declared Vice-Chairperson of the Board of Trustees.

Mrs. Jonsson administered the Oath of Office to Mr. Cameron and he then assumed the position of Vice-Chairperson.

**NOMINATIONS FOR COMMITTEE CHAIRPERSON: EDUCATION COMMITTEE**

Chair Gilchrist called for nominations for the position of Chairperson of the Education Committee.

Trustee Gilchrist nominated Trustee Goebel.

The Chair called a second and third time for further nominations.

Res 129-2011

**NOMINATIONS CEASE**

MOVED by Trustee Gilchrist that nominations for the position of Chairperson of the Education Committee, cease.

**CARRIED**

*Education Committee*

**CHAIRPERSON OF THE EDUCATION COMMITTEE**

Trustee Goebel was declared Chairperson of the Education Committee.

**NOMINATIONS FOR COMMITTEE CHAIRPERSON: STUDENT ADVISORY COMMITTEE**

The Chair called for nominations for the position of Chairperson of the Student Advisory Committee.

Trustee Linder nominated Trustee Goebel.

The Vice-Chair called a second and third time for further nominations.

Res 130-2011

**NOMINATIONS CEASE**

MOVED by Trustee Linder that nominations for the position of Chairperson of the Student Advisory Committee, cease.

**CARRIED**

*Student Advisory Committee*

**CHAIRPERSON OF THE STUDENT ADVISORY COMMITTEE**

Trustee Goebel was declared Chairperson of the Student Advisory Committee.

Board Chair

Secretary - Treasurer

**Res 131-2011**      **AMENDMENT TO AGENDA**  
MOVED by Trustee Kilduff to accept the agenda as amended.      **CARRIED**

**Res 132-2011**      **COMMITTEE APPOINTMENTS**  
MOVED by Trustee Cameron that the Board of Trustees appoint the following members as representatives to Other Committees for the ensuing year:

<b>Benefits Committee:</b>	Ron Heinrichs
<b>Teacher/Board Advisory Committee:</b>	Richard Gilchrist, Ron Heinrichs and Dorcas Kilduff
<b>Audit Committee:</b>	Eric Cameron, Ron Heinrichs and Dorcas Kilduff
<b>Alberta Teachers Association (ATA) Labour Relations:</b>	Elsie Kinsey, Kathleen Linder
<b>Central Alberta Association of Municipal and school Employees (CAAMSE) Labour Relations:</b>	Irene Goebel, Dorcas Kilduff
<b>International Union of Operating Engineers (IUOE) Labour Relations:</b>	Elsie Kinsey, Kathleen Linder
<b>Alberta School Boards' Association, Zone II (ASBA) Representative:</b>	Dorcas Kilduff
<b>Spruce Grove Joint Use Committee:</b>	Eric Cameron
<b>Stony Plain Joint Use Committee:</b>	Elsie Kinsey
<b>Public School Boards' Association of Alberta (PSBAA) Representative:</b>	Kathleen Linder
<b>Council Of School Councils:</b>	Irene Goebel
<b>Linkages</b>	Dorcas Kilduff

**CARRIED**

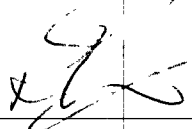
**Res 133-2011**      **DESTRUCTION OF BALLOTS**  
MOVED by Trustee Goebel that the scrutineers are authorized to destroy the ballots that were cast during the Organizational meeting.      **CARRIED**

**Res 134-2011**      **ESTABLISHMENT OF MEETING DATES**  
MOVED by Trustee Linder that the Board of Trustees approves the 2011-2012 meeting dates as amended at the Organizational meeting of 04 October 2011.      **CARRIED**

**Res 135-2011**      MOVED by Trustee Kinsey that the Board adjust the 2011-2012 Meeting Dates schedule by moving the December 6, 2011 Regular Board Meeting to December 13, 2011.      **CARRIED**

**Res 136-2011**      **POLICY 2 – APPENDIX – BOARD ANNUAL WORK PLAN (2011 – 2012)**  
MOVED by Trustee Heinrichs that the Board of Trustees approves revisions to Policy 2, Appendix Board Annual Work Plan (2011 – 2012) as presented at the Organizational meeting of 04 October 2011.      **CARRIED**

**Res 137-2011**      **POLICY 7 – APPENDIX C – TRUSTEE REMUNERATION SCHEDULE**  
MOVED by Trustee Cameron that the Board of Trustees approves revisions to Policy 7, Appendix C (Trustee Remuneration Schedule) as presented at the Organizational meeting of 04 October 2011.      **CARRIED**



Board Chair



Secretary - Treasurer

Res 138-2011

**POLICY 7, ARTICLE 10 – PUBLIC PARTICIPATION AT PUBLIC BOARD MEETINGS**

MOVED by Trustee Goebel that the Board of Trustees approves revisions to Policy 7 Article 10 as presented at the Organization Meeting of 04 October 2011.

**CARRIED**

Res 139-2011

**POLICY 8, ARTICLE 9 – STANDING COMMITTEES**

MOVED by Trustee Kinsey that the Board of Trustees approves Policy 8, Article 9 – Standing Committees, as presented at the Organization Meeting of 04 October 2011.

**CARRIED**

Res 140-2011

**POLICY 9, ARTICLE 6 – BOARD REPRESENTATIVES**

MOVED by Trustee Heinrichs that the Board of Trustees approves Policy 9, Article 6 – Board Representatives, as presented at the Organization Meeting of 04 October 2011.

**CARRIED**

Res 141-2011

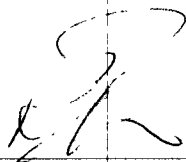
**TRUSTEE DISCLOSURE STATEMENT**

MOVED by Trustee Linder that the Board of Trustees directs Trustees to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7 (13) Board Operations as presented at its Organizational Meeting of 04 October 2011.

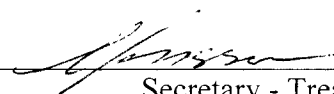
**CARRIED**

**ADJOURNMENT**

The Organizational meeting was adjourned at 7:08 p.m.



Board Chair



Secretary - Treasurer