

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON 08 NOVEMBER 2011**

---

**TRUSTEE ATTENDANCE:**

Richard Gilchrist, Chair	Present
Eric Cameron, Vice-Chair	Present
Kathleen Linder	Present
Irene Goebel	Present
Ron Heinrichs	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

**ADMINISTRATION ATTENDANCE:**

Tim Monds, Superintendent of Schools - Regrets  
Kelly Wilkins, Deputy Superintendent  
Claire Jonsson, Associate Superintendent (Business and Finance)  
Emilie Keane, Associate Superintendent (Learning Services)  
Ryan Stierman, Director Business and Finance  
Leah Andrews, Director Learning Services  
Ed Paras, Director Facilities  
Brenda Scott, Executive Assistant

---

**CALL TO ORDER**

The meeting was called to order by Chair Gilchrist, at 6:30 pm.

**NATIONAL ANTHEM**

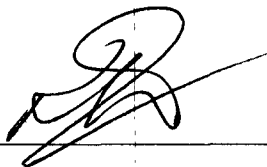
Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose here this evening. Chair Gilchrist requested attendees to stand for a moment of silence in respect for Remembrance Day and for remembrance of Parkland School Division staff member Jolene Cote.

**ANNOUNCEMENTS**

Trustee Goebel attended the Forest Green School Council meeting and was asked if school team jerseys can display sponsorship names. The question was directed to administration to bring information back to the Board. Trustee Cameron provided a verbal report on the Shikaoi Luncheon, hosted by the Board on October 12, 2011. This year the Memorial School staff and students cooked and served the lunch. It was a job well done and we received positive feedback from those who attended. Trustee Linder shared her enjoyment in attending the "Live Free Group" silent auction and dinner with guest speaker Amanda Lindhout. Kudos to the teachers and three students who arranged the evening.

**ADDITIONS TO THE AGENDA**

5.1.5	Stony Plain Central School Council Letter
5.1.6	Card from Wolf Creek School Division
5.2.1	ASBA Tripartite
5.2.2	Stony Plain School Zone
7.5	CAMSSE ratification agreement – moved to follow agenda item 11 as this is an incamera item.
9.8	Linkages Report



Board Chair



Secretary-Treasurer

**Res 153-2011**      **APPROVAL OF THE AGENDA**  
MOVED by Trustee Cameron that the Agenda be approved as presented.  
**CARRIED**

**Res 154-2011**      **APPROVAL OF THE MINUTES**  
MOVED by Trustee Goebel that the Minutes of the Regular Board meeting held on 04 October 2011 be approved as presented.  
**CARRIED**

**Res 155-2011**      **APPROVAL OF THE MINUTES**  
MOVED by Trustee Heinrichs that the Minutes of the Organization meeting held on 04 October 2011 be approved as presented.  
**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**  
There was no business arising from the minutes.

**DELEGATIONS**  
There were no delegations.

**BOARD CHAIR REPORT**  
Chair Gilchrist reported on items received since the Boards' last regular meeting.


**CREATING SAFE SPACES**  
The Board of Trustees have been invited to send one member to the Creating Safe Spaces Waffle Breakfast sponsored by Society for Safe and Caring Schools and Communities to be held on November 16, 2011.  
**Res 156-2011**      MOVED by Trustee Goebel that the Board of Trustees approves Trustee Cameron attending the Creating Safe Spaces Waffle Breakfast sponsored by the Society for Safe and Caring Schools and Communities.

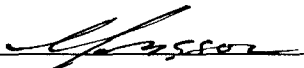
Chair Gilchrist brought forward a letter from Stony Plain Central School Council Chair, Arlene Fieldhouse, that identified concerns with the parking situation at Stony Plain Central School. This letter will be forwarded to Mr. Paras, Director of Facilities to look at the concerns.

**Res 157-2011**      **TRIPARTITE**  
MOVED by Trustee Linder that the Board of Trustees approves the Alberta School Boards Association (ASBA) to act on behalf of Parkland School Division in the Tripartite negotiations.  
**CARRIED**

**STONY PLAIN SCHOOL ZONE BYLAW**  
The Town of Stony Plain has changed the school zone bylaw so that the school zone is in effect for the entire school day as opposed to being in effect only during the morning, noon and evening.  
**Res 158- 2011**      MOVED by Trustee Kinsey that the Board of Trustees direct the Board Chair to write a letter to the Town of Stony Plain, thanking them for the recent school zone bylaws update.  
**CARRIED**

**SUPERINTENDENT REPORT**  
Superintendent Monds sent his regrets as he is presently in Japan at invitation of Alberta Education and the Japanese Foundation, participating in an educational and cultural exchange. Deputy Wilkins presented his written report and answered questions.  
Deputy Wilkins requested that the Student Advisory Committee add an additional meeting and that the additional meeting be scheduled for February 14, 2012.

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Secretary-Treasurer

Res 159- 2011

MOVED by Trustee Goebel that an additional Student Advisory Committee meeting be scheduled into the Board Calendar, tentatively planned for Tuesday, February 14, 2012.

**CARRIED**

**RECESS BREAK / PUBLIC QUESTION PERIOD**

Board Chair called a recess at 6:45 pm

Meeting resumed 6:45 pm

**ACTION ITEMS**

*Chair Gilchrist removed himself from the Chair.*

**THREE YEAR CAPITAL PLAN**

Trustee Cameron provided a brief background and history of the System Review that the Board was involved with last year. The work continues throughout the 2011-2012 school year to address overcrowding of schools in Spruce Grove. Mr. Hugh Skinner, Director of Planning Services, GHMA, was introduced and gave a presentation on enrolment projections and student spaces. At the Regular meeting of 29 November 2011, the Board will address two situations:

- a plan to adequately accommodate projected kindergarten numbers, and
- the appropriate size and grade configuration of a new school facility in Spruce Grove.

Trustee Cameron outlined the format of the stakeholder consultation that will be held 17 November 2011.

*Chair Gilchrist returned to the chair.*

Trustee Cameron gave notice of motion that at the Board of Trustee Regular meeting on 29 November 2011, a decision will be made relating to the accommodation of kindergarten students in Spruce Grove and the proposed new school configuration in Spruce Grove.

Res 160-2011

**UNAUDITED FINANCIAL REPORT – PERIOD ENDING 31 AUGUST 2011**

MOVED by Trustee Heinrichs that the Board of Trustees approves the unaudited financial report for the period ending 31 August 2011 as presented at the Regular Meeting of 08 November 2011.

**CARRIED**

C. Jonsson and R. Stierman provided information on the motion and answered questions.

Res 161-2011

**2011-2012 FINAL BUDGET**

Moved by Trustee Linder that the Board of Trustees approves the 2011-2012 Final Budget for Parkland School Division No. 70 as presented at a Regular Board Meeting on 08 November 2011.

**CARRIED**

C. Jonsson provided information on the motion and answered questions.

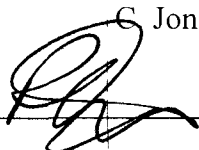
Res 162-2011

**INTERNATIONAL UNION OF OPERATING ENGINEERS (IUOE) RATIFICATION OF AGREEMENT**

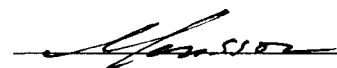
MOVED by Trustee Linder that the Board of Trustees accept and ratify the International Union of Operating Engineers Memorandum of Agreement as presented at its Regular Meeting of 08 November 2011.

**CARRIED**

C. Jonsson provided information on the motion and answered questions.



Board Chair



Secretary-Treasurer

**ADMINISTRATION REPORTS**

**Res 163-2011**

**VANDALISM REPORT FOR THE 2010-2011 SCHOOL YEAR**

MOVED by Trustee Goebel that the Board of Trustees receives as information, the 2010-2011 Vandalism Report as presented at its Regular meeting of 08 November 2011.

**CARRIED**

C. Jonsson and E. Paras provided information on the motion and answered questions.

**Res 164-2011**

MOVED by Trustee Goebel that the Board of Trustees directs the Board to write a letter of commendation to schools that experienced no day time vandalism.

**CARRIED**

**Res 165-2011**

**MONITORING REPORT 2: PROVINCIAL ACHIEVEMENT TESTS AND GRADE 12 DIPLOMA EXAMINATIONS AND FINAL COURSE MARKS RESULTS**

MOVED by Trustee Heinrichs that the Board of Trustees receives as information Parkland School Division Monitoring Report 2 – Provincial Achievement Tests and Grade 12 Diploma Exam and Final Course Results as presented at its regular meeting of 08 November 2011.

**CARRIED**

Ms. Keane provided information on the motion and answered questions.

**Res 166-2011**

**MONITORING REPORT 3: STAFFING**

MOVED by Trustee Cameron that the Board of Trustees receives as information the Parkland School Division Monitoring Report 3: Staffing as presented at its Regular Meeting of 08 November 2011.

**CARRIED**

Ms. Wilkins provided information on the motion and answered questions.

**Res 167-2011**

**EARLY CHILD DEVELOPMENT (ECD) MAPPING INITIATIVE REPORT**

MOVED by Trustee Goebel that the Board of Trustees receives as information the Early Child Development (ECD) Mapping Initiative Report as presented at the Regular Meeting of 08 November 2011.

**CARRIED**

Ms. Keane and Ms. Andrews provided information on the motion and answered questions.

**Res 168-2011**

**TRUSTEE REPORT**

**Student Advisory Committee**

MOVED by Trustee Goebel that the Board of Trustees receives as information, the Student Advisory Committee Minutes of 18 October 2011 as presented at the Regular Meeting of 08 November 2011.

**CARRIED**

**Res 169-2011**

**Teacher Board Advisory Committee**

MOVED by Trustee Heinrichs that the Board of Trustees receives as information, the unadopted Teacher/Board Advisory Committee Minutes of 18 October 2011 as presented at the Regular Meeting of 08 November 2011.

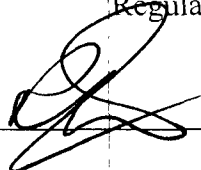
**CARRIED**

**Res 170-2011**

**Audit Committee**

MOVED by Trustee Kilduff that the Board of Trustees receives as information the Minutes of the 11 October 2011 Audit Committee Meeting as presented at the Regular Board Meeting of 08 November 2011.

**CARRIED**



Board Chair



Secretary-Treasurer

Trustee Kilduff announced that Ms. Louise Frostad has been chosen to be the Member at Large for the audit committee.

**Res 171-2011**

**PSD Tomorrow Committee**

MOVED by Trustee Gilchrist that the Board of Trustees receives as information the 20 September, 2011 PSD Tomorrow Committee minutes as presented at the Regular Meeting of 18 October 2011.

**CARRIED**

**Res 172-2011**

**Council of School Councils Committee**

MOVED by Trustee Goebel that the Board of Trustees receives as information, the Council of School Councils unadopted Minutes of 27 October 2011 as presented at the Regular Meeting of 08 November 2011.

**CARRIED**

**Alberta School Boards Association (ASBA)**

Trustee Cameron provided further information on his written report on the Alberta School Boards Association meeting he attended.

**Public School Boards' Association of Alberta (PSBAA)**

Trustee Linder gave a verbal report providing updated information on the PSBAA.

**Linkages Committee**

Trustee Kilduff gave a written report providing information on the Linkages Committee meeting held 03 November 2011.

**RESPONDED TO REQUEST FOR INFORMATION**

**Alberta Winter Games**

Ms. Jonsson provided information to the request for information on Parkland School Division's financial contribution towards the Alberta Winter Games.

**FUTURE BUSINESS**

Meeting Dates

*Open to the Public:*

- 24 November 2011 ..... Council of School Councils 7pm, Centre for Education
- 29 November 2011 ..... Regular Board Meeting 6:30pm, Centre for Education

*Closed to the Public:*

- 17 November 2011 ..... Stakeholder Consultation 6:30pm, Brookwood School
- 20-22 November 2011 . Alberta School Boards Association Fall AGM, Edmonton, Alberta
- 29 November 2011 ..... Audit Committee 4pm, Centre for Education

Topics for Future Agendas

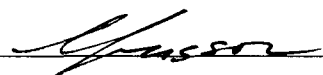
There were no requests for future agenda topics.

Requests for Information

Trustee Kilduff requested information what administration had planned to do with the Commit to Kids program that was presented to Trustees last year.



Board Chair



Secretary-Treasurer

Res 173-2011

**MOTION TO MOVE INCAMERA**

MOVED by Trustee Kinsey that the Board of Trustees moves to incamera at 9:16 pm.

**CARRIED**

Res 174-2011

**MOTION TO REVERT TO A PUBLIC MEETING**

MOVED by Trustee Goebel that the Board of Trustees moves out of incamera at 9:25 pm.

**CARRIED**

Res 175-2011

**CENTRAL ALBERTA ASSOCIATION OF MUNICIPAL AND SCHOOL EMPLOYEES PARKLAND LOCAL NO.1 – COLLECTIVE AGREEMENT**

MOVED by Trustee Kilduff that the Board of Trustees accept and ratify the Central Alberta Association of Municipal and School Employees Parkland Local No.1 Memorandum of Agreement as presented at its regular meeting of 08 November 2011.

**CARRIED**

**ADJOURNMENT**

The meeting was adjourned at 9:30 pm.



Board Chair



Secretary-Treasurer