



MEMORANDUM

Date: 05 October 2010

To: Board of Trustees

From: Tim Monds, Acting Superintendent of Schools

Originator: Claire Jonsson, Associate Superintendent, Business & Finance

Subject: **PORTABLE RELOCATION TO MILLGROVE SCHOOL**

Recommendation

That the Board of Trustees approves the relocation of two portable units from Graminia School to Millgrove School and further, approves the application for emergent funding as presented at the Regular Meeting of 05 October 2010.

Background:

At 01 September 2010, enrolment data indicates increasing student numbers in Early Years in the Millgrove attendance area. The existing site infrastructure compromises the class size initiative. There is a request and need for the relocation of two portable units from Graminia School to Millgrove School. This move is required to assist with the immediate enrolment pressures within the Millgrove attendance area. With the addition of these portables, the Millgrove School's site is at maximum capacity for additional space.

Administration would be pleased to respond to any questions regarding this matter.

CJ:jlf